

# Wickham Parish Council

## Finance Committee

Minutes of a meeting of the above Committee to be held at Wickham Centre on Wednesday 4<sup>th</sup> April 2012 at 8.30pm.

**Present:** Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Therese Evans, Di Frost, Justin Gamblin.

Parish Clerk Nicki Oliver.

1. **To receive apologies for absence** Jenny Hollis.
2. **To receive declarations of interest on agenda items** None.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Agenda**

4.1 To consider a request from Knowle Community Buildings Association for a grant of £400 towards the cost of producing Knowle Village Post (referred from last meeting). **KCBA has £1,366 unspent from the grant given towards the Village Post last year so the grant request was not agreed.**

4.2 To consider a request from Knowle Community Buildings Association for a grant of £2,375 towards the cost of a Jubilee party (referred from last meeting). **It was agreed to recommend to Full Council that a grant of £2,375 be made and that audited accounts be provided by KCBA as soon as they are completed.**

4.3 To consider a request from Hampshire Festivals for a grant of £2,500 to allow free entry to the summer Festival for Wickham and Knowle residents on one day and free entry to the circus for the entire festival. **It was agreed to recommend to Full Council that a grant of £2,500 be made.**

4.4 To receive update on end of financial year and audit proposals. **Internal audit is due to take place on 16<sup>th</sup> May. External audit returns required by 11<sup>th</sup> June.**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
7. **Recent correspondence/ reports from meetings attended of relevance to this committee** Correspondence from external auditor regarding year end requirements.

Meeting closed 8.53pm