

# Wickham Parish Council

## Finance Committee

Minutes of a meeting of the above Committee held at Wickham Centre on 5<sup>th</sup> October 2016 at 8.30pm.

**Present:** Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Trevor Astbury, Adrian Brown, Therese Evans Justin Gamblin, Tim Harper.

1. **To receive apologies for absence** Di Frost.
2. **To receive declarations of interest on agenda items** Cllr Clear and Roger-Jones declared interests in agenda items 4.2 and 4.4 as trustees of Wickham Community Association. Cllr Brown declared an interest in agenda item 4.3 as the Youth Project is one of his customers.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Agenda**

4.1 Request for contribution towards cctv in Forest Lane **No recommendation at present. Cllr Clear to ask Winchester City Council what assistance they can provide.**

4.2 Request for grant towards community centre boiler **Agreed to recommend a grant of £5,000 to Full Council.**

4.3 Request for grant from Knowle Youth Project **Agreed to recommend a grant of £3,300 to Full Council but in future the Parish Council to precept an annual amount for the Project as it does for Wickham Youth Club, currently £2,000.**

4.4 Request for grant towards defibrillator for Wickham Centre **Agreed to recommend a grant of £750 towards the defibrillator, Community Association to be asked to raise further funds from elsewhere if possible.**

4.5 To receive internal audit report (Clerk) - Refer to next meeting

Actions:

B review finance regulations to remove impractical policies

C review decision not to insure play areas for all risks annually

D append approved budget / precept to minutes to record approved income and expenditure

G payslip to be issued to clerk each month

I bank reconciliation to be signed each quarter; bank reconciliation to be reported formally to Finance Committee quarterly as a separate agenda item and signed by a councillor with no bank account signatory powers

J Consider whether income and expenditure accounts required for 2016/17

**Refer all to next meeting.**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
7. **Recent correspondence/ reports from meetings attended of relevance to this committee**

Following the reorganisation of the local Children's Centres the parent and toddler group at Knowle is due to close. A group of volunteers would like to continue running the group but are unable to afford the full hall hire charges initially. It was agreed to support the group and to formalise the agreement to avoid setting unnecessary precedents.

WCC has asked for information on any agreed figures towards sports provision etc from Croudace, the School Road developers to include in the s106 negotiations.

Meeting closed 9pm