

Wickham Parish Council

Minutes of a meeting of the above Council held at Wickham Community Centre on Monday 19th January 2009 at 7.15pm.

Present: Angela Clear (Chairman), Sue Roger-Jones (Vice- Chairman), Trevor Astbury, Mike Bennett, Mike Carter, Thérèse Evans, Di Frost, Justin Gamblin, Jenny Hollis, Colin Roke, Michael Sadler-Forster

PCSO Hannah Martin, two members of the public, Parish Clerk Nicki Oliver

1. **To receive apologies for absence:** Freddie Allgood (County Councillor)
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public**
3.1 Report from Meon Valley Safer Neighbourhood Team and to receive concerns from the community

There has been an increase in thefts from vans and catalytic converters from vehicles have also been a target. Sgt Stanton is hoping to set up No Cold Calling Zones with Buddens Road suggested for a pilot project.

Bins knocked over and contents searched has been a problem in outlying areas such as Titchfield Lane.

3.2 Report from County Councillor: report circulated prior to meeting.

3.3 Reports from District Councillors

Cllr Evans advised that the LDF Preferred Options will be considered by Cabinet in April.

3.4 Questions from members of the public: none.

3.5 Chairman's announcements: none.

4. **Meeting resumed to approve the minutes of the Full Council meeting 15th December 2008** Minutes approved and signed.
5. **Matters properly arising from those minutes**
6. **Meeting resumed to consider the following agenda items:**

6.1 To receive a report on Knowle issues . (Cllr Evans/Cllr Roke) A new landscape contractor has been appointed. Plans for Phase 3 have been amended, there are ongoing problems with the bus gate, the bollards are not currently working.

6.2 Forward Planning Committee report (Cllr Sadler-Forster)

6.2.1 To receive report from meeting held 14th January 2009 The agenda was not covered at the meeting, a further meeting will be arranged. Members met the Community Land Trust and new surgery design teams to discuss current proposals. The plans are not ready for presentation to full Council, the teams were asked to address concerns about access, parking, sewage and drainage capacity and the siting of the two developments.

6.3 Youth Club Committee report (Cllr Carter) HCC Youth workers are using the Portakabin on Monday evenings, the building is now being used three evenings a week.

6.4 *General Purposes Committee report (Cllr Evans)* **Mike Carter was pleased to note 24 entries to the Stan Woodford photography competition, the highest number of competitors to date.**

6.5 *Lighting Committee report (Chairman)* **HCC plans to contract streetlighting using PFI, parishes are invited to join or to make their own arrangements. A meeting with officers is to be arranged to discuss the details and costs of the options available.**

6.6 *Planning Committee report (Cllr Hollis)* **Next meeting 26th January.**

6.7 *Recreation Committee report (Cllr Roger-Jones)* **Members of the Recreation Committee and Scouts have met informally to discuss some initial plans and to develop further a design brief the new building.**

6.8 *Traffic and Highways Representative's report (Chairman).* **Ongoing repairs are being reported, drainage problems continue. HCC has started work to improve drainage in the Buddens Road, Elizabeth Close area.**

6.9 *Water Meadows Trust report. (Cllr Roger-Jones/ Clerk))* **No report this month.**

6.10 *Finance Committee report: (Chairman/Clerk)*

6.10.1 *To receive minutes of meeting held 12th January 2009* **Minutes received.**

6.10.2 *To consider the following recommendations:*

6.10.2.1 *Audit issues raised for year end March 2007 by external auditor:*

Proposal to implement additional insurance to increase fidelity guarantee cover, currently £40K, to Audit Commission guideline of balances + half precept £114K, additional cost approximately £50 per year **Resolved.**

6.10.2.2 *Audit issues raised for year end March 2008 by internal auditor:*

Following a review of possible 'over insurance', proposal that the suggested reductions in insurance cover to low risk assets be made, resulting in an approximate annual saving of £2500. **Resolved.**

6.10.2.3 *To receive External Auditors report comprising:*

- Statement of Accounts
- Annual governance statement
- External Auditor's certificate and opinion
- Annual internal audit report

An unqualified opinion has been received. **Received.**

6.10.2.4 *The Council's attention is drawn to the advice to review its level of fidelity guarantee insurance cover. Audit Commission guidelines are cash balances plus half the precept.*

Proposal to implement additional insurance to increase fidelity guarantee cover to Audit Commission guideline of balances + half precept, additional cost approximately £50 per year **Resolved.**

6.10.2.5 Proposal to make a grant of £800 to Home Start during financial year 2009/10. **Resolved.**

6.10.2.6 Proposal to fund the following projects from 2008/9 budgets:

Budget item 8.0 Street lighting

1	Square light no 8 major repair and upgrade	£800
2	Elizabeth Close new light	£1,500
3	Elizabeth Close upgrade existing light	£250
4	Mayles Close new light	£1,500
5	Mayles Lane significant upgrade of lantern	£257
6	Wykeham Field replacement light	£1,018

Funded from street lighting budget total £5000 plus underspend on energy costs (total underspend £1471)

Budget item 11.0 New Projects Budget

1	Catering for Village of the Year judges visit	£400.00
2	Badges for (new) councillors	£88.51
3	New office chair for clerk	£129.79
4	New laser printer	£136.71

(Cost of chair and printer shared with Whiteley PC)

All above agreed.

6.10.2.7 Proposal to make a precept request of £90,139. This represents an overall precept increase of 9.1%; an increase for a Band D tax payer of £2.91 per year or 5.8%. (The number of houses in the parish contributing to the precept has increased by 52 this year which reduces the overall percentage increase per household.) **Resolved.**

Note Mike Carter voted against the proposed precept, believing the sum included for the new building on the recreation ground should be reduced by £10K.

6.11 Cemetery Committee (Chairman)) **No report this month.**

6.12 Report on recent meetings attended by Councillors/Clerk

Mike Bennett met with the Environment Agency to discuss the possibility of running the Chesapeake Mill turbine. The EA advised the necessary fish screens would 'cost thousands' and the banks of the river upstream could collapse if it was used.

7. Recent correspondence: list circulated prior to meeting.

Sue Roger-Jones to be nominated for the Mayor's supper party for longest serving councillors.

The Mayor has invited parish councils to nominate volunteers for the Mayor's Award, it was agreed to forward nominations.

8. Accounts for payment: It was resolved to pay accounts as detailed on page 5:

9. Questions and comments from Councillors

Date for Parish Assembly confirmed as 13th May

Nominations for the Citizen of the Year Awards welcomed.

Meeting closed 9.55pm

Signed

Date

No	Chq no	Recipient	Amount	Notes *reimburse Clerk
1	1898	Paul Collins £180.00 £200.00 £200.00 £300.00	£880.00	December Village cleaning Play area maintenance Verge/flowerbed maintenance Rec ground maintenance
2	1899	St Nicholas PCC	£495.85	Church yard maintenance (£53 of £1200 budget remains)
3	1900	Audit Commission	£460.00	Budget £700 (in case demand made for intermediate audit)
4	1901	Wickham Community Centre	£18.75	Room hire
5	1902	Zurich	£81.50	Additional premium for new assets (currently under review for next year)
6	1902	Zurich	£56.07	Additional premium for increased fidelity guarantee cover for 08/09
7	1903	Commercial Gas Services	£81.65	Service pavilion boiler
8	1903	Information Commissioner	£35.00	Data protection registration fee
9	1904	WCC Meadowside Leisure Centre	£242.88	Adopt a school scheme (agreed grant)
10	1905	Nicki Oliver	£291.23	*Expenses not paid by mistake September items 9-15
11	1905	Nicki Oliver	-£30.00	*Tips not given to SERCO or Paul Collins
12	1906	Nicki Oliver £1,460.42 -£191.40 -£93.69 -£94.92	£1,080.41	January salary tax NI Pension
13	1906	Home as office	£31.50	*Clerk's expenses January
14	1906	Telephone and internet	£30.00	*Clerk's expenses January
15	1907	HCC	£359.26	Employee and employers pension conts
16	1908	Revenue and Customs	£1,123.29	Employee tax NI/ employers NI
		Total	£5,237.39	
		Water Meadows		
1	229	Paul Collins	£160.00	Maintenance December