



# Wickham Parish Council

Minutes of a meeting of the above Council held at Wickham Centre on Monday 20<sup>th</sup> June 2011 at 7.15pm.

**Present:** Angela Clear (Chairman), Sue Roger- Jones (Vice-Chairman), Trevor Astbury, Mike Bennett, Marie du Boulay, Di Frost, Justin Gamblin, Jenny Hollis, Thérèse Evans, Tony Ryder, Jon Taylor.

HCC Cllr Freddie Allgood, two members of the public, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** None.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public** Not required.

**3.1 To receive Safer Neighbourhood concerns from the community** PC Jon Newman has provided updates on his work to reduce vandalism and youth nuisance in the village.

**3.2 Report from County Councillor** Report circulated prior to meeting. Wickham will keep a weekly mobile library service in The Square. Cllr Allgood has met with HCC Stuart Jarvis to discuss concerns about the impact of SDA traffic on surrounding villages. The roads at Knowle will be adopted shortly.

**3.3 Reports from District Councillors** Cllr George Beckett is the new leader of WCC. Cllr Evans is a member of the Planning Committee, the WCC representative for Tourism South East and Knowle Community Buildings Association (KCBA). Cllr Clear is a member of the Planning Committee, Standards Board and KCBA.

**3.4 Questions from members of the public** None.

**3.5 Chairman's announcements** The Chairman congratulated Cllr Allgood on his appointment as Vice-Chairman of Hampshire County Council.

#### **4. Meeting resumed to consider the following agenda items:**

**4.1 To approve the minutes of the Full Council AGM 16<sup>th</sup> May 2011 Minutes approved and signed.**

**4.2 General Purposes Committee report (Cllr Gamblin) Work has started on the Bridge Street Village Green, the summer planting is in. It isn't quite as discussed with the nursery.**

**4.3 Lighting / Highways Representative report (Chairman) Star Corner road repairs have been carried out, replacement yellow lines to be completed. Requests for residents only parking have been received for Elizabeth Close and Dairymoor, these have been passed to WCC for consideration. Further repairs to the Titchfield Lane/Blind Lane crossroads are expected to allow the traffic light**

**sensors to operate correctly. Work to improve the road and drainage in Frith Lane is underway.**

*4.4 Planning Committee report (Cllr Hollis)*

4.4.1 *To receive minutes of a meeting held 23<sup>rd</sup> May 2011* **Minutes received.**

4.4.2 *To receive minutes of a meeting held 13<sup>th</sup> June 2011* **Minutes received.**

*4.5 Recreation Committee report (Cllr Roger-Jones)*

4.5.1 *To receive minutes of a meeting held 13<sup>th</sup> June 2011* **Minutes received.**

4.5.2 *To consider request from Wickham Festival organiser for an advertising banner to be displayed on the recreation ground fence from the beginning of July.* **Approved.**

*4.6 Water Meadows Trust report. (Cllr Roger-Jones)*

4.6.1 *To receive minutes of AGM held 23<sup>rd</sup> May 2011* **Minutes received.**

*4.7 Knowle Committee (included with Recreation Committee)*

*4.8 Finance Committee report: (Chairman)*

4.8.1 *To receive minutes of meeting held 23<sup>rd</sup> May 2011* **Minutes received.**

4.8.2 *To receive minutes of meeting held 13<sup>th</sup> June 2011* **Minutes received.**

4.8.3 *Proposal to adopt the accounts for 2010/11 and approve for external audit comprising:*

1. Receipts and payments accounts 2010/11
2. Asset register March 2011
3. Supporting statement 2010/11
4. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2011/12 / Review May 2011
5. Annual Governance Statement 2010/11
6. Audit return 2010/11 comprising :
  - a. S1. Statement of accounts
  - b. S2. Annual governance statement
  - c. S4. Annual internal audit report **Resolved.**

4.8.4 *Proposal to make a grant of £2,000 to Wickham Festival to allow free entry for Wickham and Knowle residents on the Sunday of the event.*

**Resolved.**

*4.9 Projects reporting to Full Council*

4.9.1 *Village Design Statement* **No further update.**

4.9.2 *Parish Plan / Master Plan for village (Cllr du Boulay)* **It was agreed that review work should be completed by October 2011.**

4.9.4 *Monitoring Fareham LDF / North Fareham SDA (Cllr Evans)* **Cllr Evans attended the Public Enquiry. It looks as if the SDA will go ahead.**

4.9.5 *Monitoring WCC LDF (Cllr Clear / Cllr Evans)* **WCC will be publishing its next consultation Plans for Places shortly.**

4.9.6 *Delivery of new Scout HQ (Cllr Clear)* **No further news. It was agreed to ask the Scouts for an update on their plans.**

- 4.10 Reports from representatives of outside organisations including:
- 4.10.1 Wickham Community Association **No report this month.**
  - 4.10.2 Wickham Youth Club **Some potential leaders have come forward.**
  - 4.10.3 Safer Neighbourhood Panel **Next Panel meeting due to be held 21<sup>st</sup> June.**
  - 4.10.4 Passenger Transport Group **No report this month.**

4.11 Reports on other recent meetings attended by Councillors/Clerk **None.**

**5. Recent correspondence** List circulated prior to meeting.

**6. Accounts for payment** It was resolved to pay accounts as detailed on page 4.

**7. Questions and comments from Councillors** None.

Meeting closed 9.40pm

Signed.....

Date.....

Wickham Parish Council Accounts for Payment June 2011

	Chq no	Recipient	Amount	Notes *payments to Clerk
1	2260	Tony Ryder	£16.00	Travelling expenses
2	2261	HALC	£30.00	Core skills training for Cllr Ryder
3	2262	Sue Roger-Jones	£17.50	Spare keys for rec ground
4	2263	Image Composites	£107.40	Gas governor box for rec ground (existing vandalised)
5	2264	Ken Abraham	£200.00	Internal audit
6	2265	Winchester City Council	£195.00	Dog bin emptying January - March
7	2266	NALC	£15.50	Subscription to Local Council Review
8	2267	Wickham Community Asc	£52.40	Room hire
9	2268	PCC Wickham	£3,150.00	Print and deliver the annual report to all households
10	2269	Southern Electric	£22.76	Electricity for pavilion
11	2270	Paul Collins		May
		£245.00		Village cleaning
		£210.00		Verge/flowerbed maintenance
		£315.00		Additional grass cutting
		£200.00		Land next to rec maintain paths and litter pick
		£350.00		Maintain recreation round
		£108.00		Maintain The Circle play area
		£150.00		Maintain the skatepark
		£100.00		Maintain the Bridge Street junction
		£120.00		Clear Bridge St embankment, clear flytipping
		£50.00		Clear spent daffodils to tip
		£40.00		Repair railings to pavilion
		£60.00		Clear drain and pavements under Fareham Rd bridge, Chairman's instructions
		<u>£40.00</u>		Collect hanging baskets and put up in Square
			£1,988.00	
12	2271	British Gas	£46.62	*Gas for pavilion
13	2271	Nicki Oliver	£1,219.43	*June salary
14	2271	Home as office	£38.25	*Clerk's expenses June
15	2271	Telephone and internet	£33.00	*Clerk's expenses June
16	2272	HCC	£553.19	Employee and employers pension conts June includes underpayments in April & May
17	2273	Revenue and Customs	£1,056.24	Employee and employers tax and NI
		<b>Total</b>	<b>£8,741.29</b>	
		<b>Water Meadows</b>		
1	273	Joe Gordon	£150.00	Tree surgery, horse chestnut by bridge
2	274	Paul Collins	£160.00	Maintenance May
3	275	Ken Abraham	£50.00	Internal audit
4	276	Zurich	£882.65	Insurance for water meadows and Old Forge
		<b>Total</b>	<b>£1,242.65</b>	