



Wickham Parish Council

Dear Councillors

Minutes of the Annual General Meeting of the above Council held at Wickham Centre on Monday 28th May 2012 at 7.15pm.

Present: Angela Clear (Chairman), Sue Roger- Jones (Vice-Chairman), Mike Bennett, Marie du Boulay, Justin Gamblin, Di Frost, Nick Guy, Tony Ryder, Jon Taylor.

County Councillor Patricia Stallard, PCSO Barry Towler, one member of the public, Parish Clerk Nicki Oliver.

1. **To elect a Chairman of the Council** Angela Clear elected.
2. **To receive the Chairman's declaration of acceptance of office** Received.
3. **To elect a Vice-Chairman of the Council** Sue Roger-Jones elected.
4. **To receive apologies for absence** Thérèse Evans, Jenny Hollis.
5. **To review organisation of the Council and committees** Organisation to remain as last year.
6. **To appoint representatives to outside bodies** Representatives appointed.
7. **To appoint committees and sub-committees** Members appointed.
8. **To receive declarations of interest regarding agenda items** None.
9. **To adjourn meeting to allow participation by members of the public** Not required.

9.1 To receive Safer Neighbourhood concerns from the community PCSO Barry Towler reported on recent incidents. Councillors questioned who pays for the police helicopter that was seen over Wickham Fair for at least an hour. It was confirmed that this was funded by the tax payer.

9.2 Report from County Councillor Report circulated prior to meeting. County Council grants are now in one place on the HCC website. County Councillors have £10K to spend in their division on community projects plus £8K to improve the environment. The Parish Council was asked to help promote these grants locally.

9.3 Reports from District Councillors Cllr Clear reported that Thérèse Evans has been re-elected with 874 votes. Winchester City Council is Conservative led with Keith Wood as leader. The new mayor is Frank Pearson and his charities are The Magic Wand Appeal for the RHCH, the Felix Fund - the Bomb disposal charity and Bishop's Waltham Community Responders. The theme of the chosen charities is 'A helping hand'. WCC has appointed a High Steward for the first time in 25 years, Cllr Evans proposed Dame Mary Fagan DCVO JP as High Steward of Winchester.

9.4 Questions from members of the public None.

9.5 Chairman's announcements None.

10. Meeting resumed to consider the following agenda items:

10.1 To approve the minutes of the Full Council meeting held 23rd April 2012 **Minutes approved and signed.**

10.2 General Purposes Committee report (Cllr Gamblin)

10.2.1 To receive minutes of meeting held 2nd May 2012 **Minutes received.**

10.2.2 Proposal that with regard to the project to redesign and refurbish Wickham public conveniences a quote from Axis Architecture for £1,000 be accepted to prepare a site survey, feasibility studies, 3D perspectives suitable for public display, general cost analysis and guidance and client meetings **Resolved.**

10.2.3 Proposal to adopt Parish Council Strategy for 2012/13 **Resolved.**

10.3 Lighting / Highways Representative report (Chairman) **The possibility of re-adopting the street lights in The Square was discussed due to the onerous conditions imposed by HCC if the Council wishes to install hanging baskets or festive lighting.**

10.4 Planning Committee report (Cllr Hollis)

10.4.1 To receive minutes of meeting held 2nd May 2012 **Minutes received.**

10.4.2 To consider the following planning application:

Case No 12/00955/FUL

Location Little Acorns Mayles Lane Knowle

Proposal Erection of barn/stables building, new track and access onto Mayles Lane

Response: Object: the size of the building is excessive for the site which according to good practice should only accommodate 2 horses, the height of the building and industrial sheet cladding is out of keeping with its countryside location. The site has inadequate access to the bridleway network, the closest access is the Meon Trail at Station Close in Wickham 2 miles from the site.

10.5 Recreation Committee report (Cllr Roger-Jones) **Nothing to report this month.**

10.6 Water Meadows Trust report. (Cllr Roger-Jones) **The Scouts have asked permission to hold the Duck Race on 17th June.**

10.7 Finance Committee report: (Chairman)

10.7.1 To receive minutes of meeting held 2nd May 2012 **Minutes received.**

10.7.2 To adopt accounts for internal and external audit as follows:

1. Receipts and payments accounts 2011/12
2. Asset register April 2012
3. Supporting statement 2011/12
4. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2012/13 / Review April 2012
5. Annual Governance Statement 2011/12 **Resolved.**

10.7.3 Proposal to purchase three new dog waste bins for Wickham for the recreation ground, Tanfield Lane and Meon Valley Trail, cost to purchase £251 each plus installation. **Resolved.**

10.7.4 Proposal to employ OCS to empty dog bins @ £4.83 per bin fortnightly (contract currently with WCC @£5 per bin but has been unreliable since new contractor took over) **Resolved.**

10.7.5 Proposal to adopt 5 dog bins at Knowle currently under the estate management contract. Costs to empty covered by precept for Knowle grounds maintenance. **Resolved.**

10.8 Projects reporting to Full Council

10.8.1 Parish Plan (Cllr du Boulay) **A summary is being drafted for inclusion in the summer Parish Magazine**

10.8.2 Monitoring Fareham LDF / North Fareham SDA (Cllr Evans) **FBC is holding its next liaison meeting on 20th June.**

10.8.3 Monitoring WCC LDF (Cllr Clear / Cllr Evans) **Nothing further to report.**

10.8.4 Neighbourhood Plan Meeting to be arranged, possibly with Denmead. Action Chairman. Cllr du Boulay is attending a CPRE training event on 21st June.

10.8.5 Southwick mini-bus proposal **It was agreed to remove from the agenda until evidence of need has been produced.**

10.9 Reports from representatives of outside organisations including:

10.9.1 Wickham Community Association (Cllr Roger-Jones) **AGM due to be held on 20th June**

10.9.2 Wickham Youth Club **The Chairman has received a newsletter from the Youth Club with details of future activities.**

10.9.3 Safer Neighbourhood Panel (Cllr Clear/Cllr Gamblin) **Nothing to report this month.**

10.9.4 Passenger Transport Group (Cllr Bennett) **Nothing to report this month.**

10.9.5 Wickham Community Tennis Club (Cllr Evans/Cllr Roger-Jones) **Two adult teams are competing in the summer leagues, a junior team will be set up in the near future.**

10.10 To receive update on proposals for events:

10.10.1 Jubilee / Olympics celebration 2012

- Party in the Park (Cllr Roger-Jones) **Plans are in hand for 4th June.**
- Festive lights (Clerk) **The new tree lights will be switched on for the Jubilee celebrations.**

10.11 Reports on other recent meetings attended by Councillors/Clerk **None.**

11. Recent correspondence List circulated prior to meeting

12. Accounts for payment It was resolved to pay accounts as shown on page 4

12. Questions and comments from Councillors

Complaints are ongoing to WCC over the clear up after Wickham Fair which were inadequate.

It was agreed to make an insurance claim for the damage to Knowle Village Hall entrance doors, excess and increase in premiums to be passed to KCBA.

Wickham Parish Council Accounts for Payment May 2012

	Chq no	Recipient	Amount	Notes *payments to Clerk
1	2419	KCBA	£2,375.00	Grant for Jubilee event
2	2420	Hampshire Festivals	£2,500.00	Grant for Wickham Festival 2012
3	2421	Wickham CE Primary School	£250.00	Grant towards Green Goblin project
4	2422	Sue Roger-Jones	£124.17	Jubilee event expenses
5	2423	Winchester District Citizens Advice Bureau	£1,750.00	Annual precepted grant for 2011/12
6	2424	Wickham Community Association	£66.38	Room hire
7	2425	RG Warwick & Partners	£102.24	Padlocks and cable ties, barrier tape, bin liners
8	2426	Chiltern Contractors	£3,597.00	Recreation ground entrance gate, pedestrian gate and access barrier
9	2427	British Gas	£86.64	Gas for pavilion
10	DD	British Gas	£207.05	Electricity for tennis court floodlights - recharged to Club
11	2428	Southern Water	£58.30	Waste water for pavilion
12	2429	St Nicholas PCC	£3,150.00	Summer and Christmas parish magazines and annual report to each household
13	2430	Ken Abraham	£400.00	Internal audit
14	2431	Neptune	£602.40	Dog bins for Knowle
15	2432	Paul Collins £1,678.00 £1,355.00 £75.00 £20.00	£3,128.00	Wickham: Knowle: Wickham extras Knowle extras
16	2433	Staples	£18.94	*Stationery
17	2433	Royal Mail	£82.00	*Postage
18	2433	Leisure Insure	£24.49	Insurance for bouncy castle for 4th June
19	2433	Nicki Oliver	£1,209.30	*May salary
20	2433	Home as office	£40.16	*Clerk's expenses May
21	2433	Telephone and internet	£34.66	*Clerk's expenses May
22	2433	Clerk's expenses	£14.09	*Visits to Knowle May
23	2434	HCC	£404.68	Employee and employer's pension conts May
		Total	£20,225.50	
		Water Meadows		
1	289	Paul Collins	£200.00	Maintenance March
3	290	Ken Abraham	£50.00	Water Meadows audit
4	291	Sarah Johnston	£500.00	Interim payment for tree surveying
		Total	£750.00	

Meeting closed 9.05pm

Signed.....

Date