



Wickham Parish Council

Minutes of the meeting of the above Council held at Wickham Centre on Monday 24th June 2013 at 7.15pm.

Present: Angela Clear (Chairman), Sue Roger- Jones (Vice-Chairman), Thérèse Evans, Di Frost, Justin Gamblin, Nick Guy, Jon Taylor.

County Councillor Patricia Stallard, one members of the public, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Mike Bennett, Marie du Boulay, Ryan Cottle, Jenny Hollis.
- 2. To receive declarations of interest regarding agenda items** Angela Clear, Justin Gamblin and Sue Roger-Jones declared personal interests in agenda item 4.7.2 as trustees of Wickham Community Association.
- 3. To adjourn meeting to allow participation by members of the public** Not required.

3.1 To receive Safer Neighbourhood concerns from the community The all weather pitch roof net has been damaged and the Police have been asked to investigate. Three motorbikes were found in Lysander Meadow, a neighbour has taken photos of the bikes and riders and the Police will be asked to monitor.

3.2 Report from County Councillor Report circulated prior to meeting.

3.3 Reports from District Councillors Planning permission has been granted for the McCarthy & Stone site. Contributions to local infrastructure are very low. The Open Space Strategy has been published with the changes in requirements for play and sports for the population. The Local Development Scheme has been updated.

3.4 Questions from members of the public Not required.

3.5 Chairman's announcements The Chairman noted with sadness the deaths of Yvonne Case a former councillor, founder of the community centre and owner of Cases Bakery; James Crick who spent a great deal of time preparing the Village Design Statement and Mrs Philpott who gifted Lysander Meadow to the Council.

4. Meeting resumed to consider the following agenda items:

4.1 To approve the minutes of the Full Council AGM held 30th May 2013 Minutes approved and signed.

4.2 General Purposes Committee report (Cllr Gamblin) Work to the bus shelter is almost complete. Summer planting to the beds is looking very good.

4.3 *Lighting / Highways Representative report (Chairman)* **Maintenance requests are ongoing.**

4.4 *Planning Committee report (Cllr Frost)*

4.4.1 *To receive minutes of meeting held 12th June 2013* **Minutes received.**
The Parish Council was represented at WCC's Planning Development Control Committee to raise concerns about the McCarthy & Stone development. Lack of Open Space and affordable housing contributions (£294,800 instead of policy requirements of £1,262,000) was raised along with a request for a controlled crossing for the A334 into Budden Road, no pedestrian access into Tanfield Park and concerns about the lack of parking.

4.5 *Recreation Committee report (Cllr Roger-Jones)*

4.5.1 *To receive minutes of meeting held 12th June 2013* **Minutes received.**

4.5.2 *Proposal to allow the use of the recreation ground car park for selling Christmas trees* **Resolved.**

4.5.3 *Proposal to negotiate a contribution of £40 per cut towards extra grass cutting requested by Knowle Cricket Club* **Resolved.**

4.6 *Water Meadows Trust report. (Cllr Roger-Jones)*

4.6.1 *To receive minutes of the AGM held 30th May 2013* **Minutes received.**

4.7 *Finance Committee report: (Chairman)*

4.7.1 *To receive minutes of meeting held 12th June* **Minutes received.**

Items from meeting held 8th May:

4.7.2 *Proposal to provide Wickham Community Association with a statement of intent to make a grant of £3,000 towards upgrading the WCs* **Resolved.**

4.7.3 *Proposal to make the precepted grant of £2,500 towards Wickham Festival as a contribution towards running costs and to allow residents of Wickham and Knowle free entry on Sunday.* **Resolved.**

4.7.4 *Proposal to make precepted grant of £2,000 to Wickham Youth Club to assist with running costs* **Resolved.**

4.7.5 *Proposal that a charge of £350 be made to the Youth Club for the year round use of the all weather pitch on Thursdays 6-7pm* **Resolved.**

4.7.6 *Proposal to make a contribution of £315 towards a new computer for the clerk (half cost, shared with Whiteley)* **Resolved.**

Items from meeting held 12th June:

4.7.7 *Proposal to increase Fidelity Guarantee insurance to Audit Commission guidelines – balances plus half precept – when insurance is renewed in February 2014* **Resolved.**

4.7.8 With reference to Full Council 24th September 2012 item 4.5.3:

Following a tendering process, proposal to place order for an all weather pitch with Chiltern Sports in the sum of £153,606 + VAT **Resolved.**

Proposal to retrospectively include in the resolution the agreement to employ Lee West of Sports Facility Planning and Design to carry out the tendering process for the all weather pitch and to open the tenders and report to the Council with his findings and recommendations and to temporarily suspend standing orders and finance regulations to allow this to be completed.

Proposal not carried. It was resolved to acknowledge that an error occurred and to ensure it is not repeated in the future.

4.7.9 Proposal to recommend accounts for external audit comprising:

1. Receipts and payments accounts 2012/13
2. Asset register April 2013
3. Supporting statement 2012/13
4. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2013/14 / Review April 2013
5. Annual Governance Statement 2012/13
6. Audit return Section 1, Section 2 and Section 4 **Resolved.**

4.8 Projects reporting to Full Council

4.8.1 Monitoring Fareham Local Plan / Welborne (Cllr Evans) **No further news**

4.8.2 Monitoring WCC Local Plan (Cllr Clear / Cllr Evans) **See item 3.3 above.**

4.8.3 Neighbourhood Plan (Cllr du Boulay) **An event to share evidence gathered to date is due to be held on 27th June.**

4.9 Reports from representatives of outside organisations including:

4.9.1 Wickham Community Association (Cllr Roger-Jones) **A Help for Heroes event is planned for 29th June.**

4.9.2 Wickham Youth Club (Ryan Cottle) **No report this month.**

4.9.3 Wickham Community Tennis Club (Cllr Evans/Cllr Roger-Jones) **The Club received its Clubmark on 15th June.**

4.10 Reports on other recent meetings attended by Councillors/Clerk **Clerk attended a WDALC briefing by WCC on the Community Infrastructure Levy or CIL. This is a tax on new market housing it does not apply to affordable provision. Parish Councils will receive 15% of the levy or 25% if a neighbourhood plan is in place.**

5. Recent correspondence List circulated prior to meeting.

6. Accounts for payment It was resolved to pay accounts as shown on page 4.

7. Questions and comments from Councillors Clerk to raise invoice for the Chamber of Trade's contribution towards the Market Towns Development Officer.

Meeting closed 8.50pm

Signed.....

Date.....

Wickham Parish Council Accounts for Payment June 2013

	Chq no	Recipient	Amount	Notes *payments to Clerk
1	2560	Wickham Festival	£2,500.00	Precepted grant
2	2561	Wickham Youth Club	£2,000.00	Precepted grant
3	2562	Southern Electric	£28.13	Electricity for pavilion
4	DD	British Gas	£39.33	Electricity for tennis court floodlights, recharge to club
5	BACS	British Gas	£7.34	Electricity for all weather pitch floodlights
6	BACS	WCC	£3,500.00	Precepted contribution towards Market Towns Development officer post
7	BACS	Simoney	£13.80	Badge for new councillor
8	BACS	SCATS	£395.16	Fencing for temporary repairs and permanent replacements Knowle Village green
9	BACS	Queensbury Shelters	£2,183.96	Replacement bus shelter (includes £780 discount paid by HCC)
10	BACS	RG Warwick	£27.71	Padlock & cable ties
11	BACS	Wickham Centre	£84.50	Room hire May
12	BACS	Revenue & Customs	£1,061.90	Employees Tax and NI
13	BACS	OCS £199.20 £398.18 £427.46	£1,024.84	Install 2 No new dog bins at Knowle Play area safety checks Wickham 5 & 19th April dog bin emptying 2,5,12,19,26th April Play area safety checks Knowle & dog bin emptying Ditto
14	BACS	HCC	£404.68	Employee and employer's pension conts
15	BACS	Paul Collins £1,678.00 £1,355.00 £125.00 £85.00 £40.00	£3,283.00	Wickham: Village cleaning, verge and flowerbed maintenance, additional grass cutting, Lysander Meadow paths, recreation ground and football pitch, the Circle, rec ground & Community Centre play areas, skatepark, Bridge St Junction Knowle: Maintain three play areas, skatepark, MUGA football pitch and village green Attendance on all weather pitch: check and clean up on weekday mornings, lock up Wickham extras: May - mark out pitch £45; clean bus shelter £40 Knowle extras: temporary fence to secure village green after car damage
16	BACS	PC World	£315.00	*Contribution towards new computer for clerk
17	BACS	Nicki Oliver	£1,233.01	*June salary
18	BACS	Home as office	£42.17	*Clerk's expenses May
19	BACS	Telephone and internet	£28.18	*Clerk's expenses May
20	BACS	Clerk's expenses	£14.08	*Visits to Knowle 01.06 - 24.6.13
		Total	£10,111.99	
		Water Meadows		
1	BACS	Paul Collins	£200.00	Maintenance May
2	BACS	Zurich	£967.98	
		Total	£1,167.98	