



# Wickham Parish Council

Minutes of a meeting of the above Council held at Wickham Centre on Monday 20<sup>th</sup> January 2014 at 7.15pm.

**Present:** Angela Clear (Chairman), Sue Roger- Jones (Vice-Chairman), Mike Bennett, Marie du Boulay, Di Frost, Nick Guy, Jenny Hollis, Justin Gamblin, Jon Taylor.

Five members of the public, PCSOs Barry Towler and Owen Reeves, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Thérèse Evans, County Councillor Patricia Stallard.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**

Resident Dr Morgan O'Connell raised concerns about blocked drains in The Square. **The Chairman assured Dr O'Connell that regular requests for clearing are made.**

Dr O'Connell also asked if the Council had an emergency plan. **The Chairman advised that a plan is in place which is currently under review, agenda item 4.9.4 refers.**

**3.1 To receive Safer Neighbourhood concerns from the community** PCSO

Barry Towler reported on recent incidents which remain low. PCSO Reeves advised that there have been a number of attempted burglaries in nearby villages.

**3.2 Report from County Councillor** Report circulated prior to meeting.

**3.3 Reports from District Councillors** Cllr Clear reported on recent activities, a design has been chosen for the public event space. A proposal was put forward to increase the share of CIL given to parish councils from 15-25% but was not carried.

**3.4 Questions from members of the public** Included above.

**3.5 Chairman's announcements** No announcements.

**4. Meeting resumed to consider the following agenda items:**

**4.1 To consider applications for co-option to fill council vacancy. It was agreed to refer the co-option to the next meeting as there has been some additional recent interest in the position.**

**4.2 To approve the minutes of the Full Council meeting held 25<sup>th</sup> November 2013**  
**Minutes approved and signed.**

**4.3 General Purposes Committee report (Cllr Gamblin) Next meeting due to be held on 5<sup>th</sup> February. Management of Dean Copse to be added to the agenda.**

**4.4 Lighting / Highways Representative report (Chairman) Roads have suffered as a result of the recent flooding.**

4.5 *Planning Committee report (Cllr Frost)*

4.5.1 *To receive minutes of meeting held 8<sup>th</sup> January 2014* **Minutes received.**

4.6 *Recreation Committee report (Cllr Roger-Jones)* **Next meeting due to be held on 5<sup>th</sup> February.**

4.7 *Water Meadows Trust report. (Cllr Roger-Jones)* **The path entrances have been cordoned off due to flooding.**

4.8 *Finance Committee report: (Chairman)*

4.8.1 *To receive minutes of meeting held 13<sup>th</sup> January 2014* **Minutes received.**

4.8.2 *Proposal to make a grant of £2,000 to Winchester District CAB* **Resolved.**

4.8.3 *Proposal to make a precept request of £136,438 which represents a £4 or 5% annual increase for a Band D property* **Resolved.**

4.9 *Projects reporting to Full Council*

4.9.1 *Monitoring Fareham Local Plan / Welborne (Cllr Evans)* **Date of next Standing Conference meeting awaited.**

4.9.2 *Monitoring WCC Local Plan (Cllr Clear / Cllr Evans)* **See item 4.9.3 below.**

4.9.3 *Neighbourhood Plan Steering Group (Cllr du Boulay)* **Cllr du Boulay presented a summary of the Winchester District LPP2 proposed development strategy for Wickham for public consultation (January 17-February 28). A public consultation exhibition is due to be held 2-8pm on 29<sup>th</sup> January at Wickham Centre, councillors to be in attendance.**

4.9.4 *Proposal to review and update Wickham Emergency Plan (Cllr Bennett)* **HCC has produced a standardised layout which the Parish Council could use for a revised plan.**

4.9.5 *Christmas Light Switch On – feedback including proposals for next year (Clerk)* **A request for the Salvation Army Band was made for this year. Clerk to investigate. Date for 2014 event Wednesday 3<sup>rd</sup> December.**

4.9.6 *Parish Assembly – update on plans* **Date for event Thursday 8<sup>th</sup> May.**

4.10 *Reports from representatives of outside organisations including:*

4.10.1 *Wickham Community Association (Cllr Roger-Jones)* **Work on the upgrading of the WCs will be starting shortly.**

4.10.2 *Wickham Youth Club* **Concerns raised by the primary school are being addressed.**

4.10.3 *Wickham Community Tennis Club (Clerk)* **The coaching programme is going from strength to strength, over 35 children attend indoor sessions at Knowle Village Hall on a Saturday morning with the older children and adults using the courts.**

4.11 *Reports on other recent meetings attended by Councillors/Clerk* **Clerk attended WCC's Budget meeting where the distribution of the Council Tax Support Grant was discussed.**

**Clerk also attended HCC's Working Together Conference where highways, flooding and CIL were on the agenda.**

5. **Recent correspondence** List circulated prior to meeting.

**6. Accounts for payment** It was resolved to pay the following accounts:

Chq no/ BACS	Recipient	Amount	Notes *payments to Clerk
BACS	AE Roberts	£1,080.00	Tree work in church yard
BACS	Chris Hoare	£255.00	Reducing cover height of large soakaways and gas points on Knowle Village Green to make safe
BACS	Weddings of Distinction	£100.00	balloons for Switch On event
BACS	Samantha Madgwick	£200.00	Horse and carriage for Switch On
BACS	SCATS	£63.65	Gate and woodscrews for Consort Mews play area
BACS	HCC	£416.67	Contribution towards Southwick 38 taxi share
DD	British Gas	£108.97	Tennis court flood lights electricity recharge to club
BACS	British Gas	£257.98	All weather pitch floodlight electricity
BACS	Chiltern Sports	£2,229.60	Retention for all weather pitch
BACS	Wickham Centre	£142.25	Room hire for November
BACS	Southern Electric	£28.33	Electricity for pavilion
BACS	Hampshire County Council	£181.20	Knowle map boards
BACS	Wickham Coffee House	£17.00	* Refreshments for Christmas tree team
BACS	Chris Hoare	£800.00	Christmas lights installation
BACS	OCS	£368.90	Play area safety checks 10 & 24th October, empty 5 dog bins 2,9,16,23,30th October - Wickham (Knowle invoice not yet recd)
BACS	Paul Collins	£1,678.00	<p><b>Wickham:</b> Village cleaning, verge and flowerbed maintenance, additional grass cutting, Lysander Meadow paths, recreation ground and football pitch, the Circle, rec ground &amp; Community Centre play areas, skatepark, Bridge St Junction</p> <p>Attendance on all weather pitch: check and clean up daily, lock up</p> <p><b>Knowle:</b> Maintain three play areas, skatepark, hard court, three football pitches, cricket outfield and village green</p> <p><b>Wickham extras:</b> Marking out pitch and paint, roll for cup game £140, clear excessive rubbish from skatepark x 2 £35, clear beds, take out shrubs £220, Rake up and remove leaves outside Warwick Way £30</p> <p><b>Knowle extras:</b> Marking out pitches and paint £165. fit new gate to Consort Mews play area £25, take away flytipping from play area £10</p>
		£125.00	
		£1,355.00	
		£424.00	
		£200.00	
	Total	£3,782.00	

December accounts cont			
BACS	Nicki Oliver	£1,232.81	*December salary
BACS	Home as office	£42.17	*Clerk's expenses December
BACS	Telephone and internet	£36.42	*Clerk's expenses December
BACS	Clerk's expenses	£18.78	*Visits to Knowle 25.11 - 16.12.13
BACS	HCC	£404.68	Employee and employer's pension conts
BACS	HMRC	£1,062.10	Employee and employer's tax and NI
	<b>Total</b>	<b>£12,828.51</b>	
	<b>Water Meadows</b>		
BACS	Paul Collins	£200.00	Maintenance November
	<b>Total</b>	<b>£200.00</b>	

#### Wickham Parish Council Accounts for Payment January 2014

	Chq no/ BACS	Recipient	Amount	Notes *payments to Clerk
1	BACS	Home Start	£1,000.00	Agreed grant
2	BACS	KCBA	£1,500.00	Agreed grant for newsletter
3	BACS	CAB	£2,000.00	Agreed grant
4	BACS	CJ Hoare	£605.00	Taking down Christmas lights, balance of estimate
5	BACS	British Gas	£257.98	AWP floodlight electricity
6	DD	British Gas	£76.52	Tennis courts floodlight electricity recharged to club
7	BACS	Wickham Centre	£10.50	December room hire
8	BACS	RG Warwick & Partners	£46.00	Dustbin liners
9	BACS	Chiltern Sports	£816.00	Installation of tennis net at Knowle
10	BACS	Axis Architecture	£1,411.20	Plans for new pavilion
11	BACS	Dan Powell	£700.00	Artwork for Knowle map boards
12	BACS	Information Commissioner	£35.00	*Data protection registration
13	BACS	Redlynch	£1,251.00	Wetpour cleaning at The Circle
14	BACS	OCS	£582.00  £408.00 <u>£486.02</u>  £1,476.02	Final work to landscaping around the all weather pitch to meet the school's requirements  Install two sets of goal posts at Knowle  Play area safety checks 10 & 24th October, empty 5 dog bins 2,9,16,23,30th October - Knowle

15	BACS	Paul Collins	£1,678.00	<p><b>Wickham:</b> Village cleaning, verge and flowerbed maintenance, additional grass cutting, Lysander Meadow paths, recreation ground and football pitch, the Circle, rec ground &amp; Community Centre play areas, skatepark, Bridge St Junction</p> <p>Attendance on all weather pitch: check and clean up daily, lock up</p> <p><b>Knowle:</b> Maintain three play areas, skatepark, hard court, three football pitches, cricket outfield and village green</p> <p><b>Wickham extras:</b> Clearing leaves from pavements, The Circle, take to tip £40, mark out pitch £15</p> <p><b>Knowle extras:</b> Marking out pitches and paint</p>
			£125.00	
			£1,355.00	
			£55.00	
			£90.00	
		Total	£3,303.00	
16	BACS	lpage	£143.71	*Website hosting renewal
17	BACS	Nicki Oliver	£1,232.81	*January salary
18	BACS	Home as office	£42.17	*Clerk's expenses January
19	BACS	Telephone and internet	£36.42	*Clerk's expenses January
20	BACS	Clerk's expenses	£27.59	*Visits to Knowle & HCC meeting 17.12.13 - 20.1.14
21	BACS	HCC	£404.68	Employee and employer's pension conts
		<b>Total</b>	<b>£16,375.60</b>	
		<b>Water Meadows</b>		
1	BACS	Paul Collins	£200.00	Maintenance December
			£25.00	Cut back hedge
		<b>Total</b>	<b>£225.00</b>	

## 7. To note bank balances

### Balances 20<sup>th</sup> January 2014

Water Meadows ac £13,869

Current ac £2,998

Interest ac £250,953

## 8. Questions and comments from Councillors None

Meeting closed 8.42pm

Signed.....

Date.....