



Wickham Parish Council

Minutes of the meeting of the above Council held at Wickham Centre on Monday 21st November 2016 at 7pm.

Present: Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Therese Evans, Di Frost, Justin Gamblin, Nick Guy, Tim Harper.

County Councillor Patricia Stallard, Co-opted Recreation Committee member Barry Causer, PCSO Barry Towler, PCSO Steve Sharp, two members of the public.

1. **To receive apologies for absence** Trevor Astbury, Adrian Brown, Alan Ediss.
2. **To receive declarations of interest regarding agenda items** Cllr Roger-Jones declared an interest in agenda item 5 as a nearby neighbour of the recreation ground.
3. **To adjourn meeting to allow participation by members of the public**

3.1 To receive Safer Neighbourhood concerns from the community PCSO Barry Towler gave a report on recent incidents which includes the theft of a motorbike from Wykeham Field and vandalism to cars in the village.

3.2 Report from County Councillor Report circulated prior to meeting. Cllr Stallard noted that there was no news on devolution. The Solent Devolution proposal is going through Parliament.

3.3 Reports from District Councillors Cllr Evans noted that the loss of the bottle banks from Station Close car park due to noise nuisance was disappointing. The Ministry of Defence has announced that its operations at Southwick Park will close in 2025. Councillors have raised concerns about the D Day maps which are displayed in Southwick House. The Secretary of State has confirmed the maps will stay in situ. Consultation on the modifications to Local Plan Part 2 runs from 28 October until noon on 12 December 2016.

3.4 Questions from members of the public Not required.

3.5 Chairman's announcements The Chairman noted the resignation of Simon Wernick with regret. His input during his time in office is recognised and appreciated.

4. Meeting resumed to consider the following agenda items:

4.1 To approve the minutes of the Full Council meeting held 17th October 2016
Minutes approved and signed.

4.2 Proposals in respect of the Croudace planning application for the development of the Glebe Fields in School Road reference 15/02523/OUT:

4.2.1 That the Council resolves in principle to adopt open spaces and play areas associated with the Croudace development of the Glebe Fields in School Road. All subject to further negotiation and legal agreements **Resolved.**

4.2.2 *That Wellers Hedleys solicitors be instructed to act on behalf of the Parish Council during the negotiations* **Resolved.**

4.3 *General Purposes Committee report (Cllr Gamblin)* **Winter planting of the flowerbeds has been completed.**

4.4 *Lighting / Highways Representative report (Chairman)* **The Chairman and Clerk met with Cllr Rob Humby to view the poor quality of the recent surfacing work carried out in Wickham Square. Cllr Humby to request an update from the Highways Engineer. Cllr Stallard advised she will also pursue the problem.**

There has been no progress by WCC with the required advertising of the proposed yellow lines. Chairman to pursue.

4.5 *Planning Committee report (Cllr Harper)*

4.5.1 *To receive minutes of meeting held 2nd November 2016* **Minutes received.**

The following response to WCC's Local Plan Part 2 Modifications consultation was agreed:

Ref Modification MM24 page no 102 Section/policy/paragraph WK1:

Wickham Parish Council regrets that WK1 was requested to be modified but strongly supports the amended WK1 to ensure solutions are in place to resolve current flooding problems and to prevent flooding in the future.

4.6 *Recreation Committee report (Cllr Roger-Jones)*

4.6.1 *To receive minutes of meeting held 2nd November 2016* **Minutes received.**

4.6.2 *Grounds contract – to receive update on negotiations* **Refer to next meeting.**

4.6.3 *Proposal to fund a laptop or PC for Knowle Village Hall to the value of £500 including software* **It was agreed to purchase a PC for the caretaker which will remain the property of the Parish Council.**

4.7 *Water Meadows Trust report. (Cllr Roger-Jones)* **No report this month.**

4.8 *Finance Committee report: (Chairman)*

4.8.1 *Proposal to make a contribution towards a new office chair for the clerk* **Agreed to make a contribution of £300 + VAT**

4.8.2 *Proposal to choose the HCC LGPS as the Town Council's pension scheme for auto-enrolment and to begin the declaration of compliance* **Resolved.**

4.9 *Projects reporting to Full Council*

4.9.1 *Monitoring Fareham Local Plan / Welborne (Cllr Evans)* **Nothing further to report.**

4.9.2 *Monitoring WCC Local Plan (Cllr Clear / Cllr Evans)* **See item 3.3 above.**

4.9.3 *Moyse proposals/Knowle Water meadows* **Nothing further to report.**

4.10 Reports from representatives of outside organisations including:

4.10.1 Wickham Community Association (Cllr Roger-Jones) **A barrier is due to be installed to the rear car park to help reduce anti-social behaviour.**

4.10.2 Wickham Youth Club (Cllr Roger-Jones) **Youth Club is going well and is popular with local children.**

4.10.3 Knowle Youth Club (Cllr Brown) **Knowle Youth Club is also going well and is popular.**

4.10.4 Wickham Community Tennis Club (Cllr Evans/Cllr Roger-Jones) **The new coaching sessions are going well.**

4.10.5 Wickham Village Team **Councillors to attend future Village Team meetings.**

4.11 Reports on other recent meetings attended by Councillors/Clerk **No reports this month.**

5. Recent correspondence

WCC request for confirmation of continued funding towards the Market Town Development Officer **This was agreed in principle. Precept discussions due to be held in January.**

Bottle bank – request to reconsider a trial on the recreation ground following the removal from Station Close. **Chairman to ask Wickham Centre to reconsider hosting the bottle banks prior to making a formal proposal for the recreation ground as this is considered to be a more suitable site.**

6. Accounts for payment It was resolved to pay accounts shown on pages 4 & 5.

7. To note bank balances

Bank balances 21.11.16

Water Meadows	£16,209.40
PC current ac	£6,086.13
PC interest ac	£275,647.51
	<u>£297,943.04</u>

8. Questions and comments from Councillors No questions.

Meeting closed 9.09pm

Signed

Date.....

Wickham Parish Council Accounts for Payment November 2016

		Recipient	Amount	VAT	Notes *payments to Clerk
Administration					
1	BACS	Nicki Oliver	£2,045.86		Clerk's salary
2	BACS	Home as office	£48.83		*Clerk's expenses November
3	BACS	Telephone and internet	£42.17		*Clerk's expenses November
4	BACS	Clerk's expenses	£32.87		*Visits to Knowle/ travelling exp
5	BACS	HCC	£664.12		Employee and employer's pension conts
6	BACS	Wickham Centre	£127.67		Room hire
7	BACS	Post Office	£64.00		*Postage
8	DD	Lloyds	£13.10		Bank charges October
9	BACS	Katastrophies	£42.00	√	Garden competition awards
Grants					
10	BACS	WCC	£50.00		Wickham Festival minibus
11	BACS	Wickham Community Association	£5,000.00		Contribution towards new boiler
12	BACS	Knowle Youth Project	£3,300.00		Agreed grant
Grounds contract					
13	BACS	Paul Collins			
		£1,678.00			Wickham: as contract
		£125.00			Attendance on all weather pitch: check and clean up daily, lock up
		£1,355.00			Knowle: as contract
		£40.00			Greater Horseshoe Way play area
		£1,000.00			Watering beds and baskets May-Oct
		£835.00			Wickham extras: Clear hedge cuttings £30, repair pavilion vent pipe £10, marking out £60, install new benches around village £350, cut down shrubs around flowerbeds and dispose £40, clear flytipped turf from Square £20, extra pitch cuts £40, clear around pavilion after vandalism £15, repairs to pavilion £30, clear leaves from The Circle play area £40, rebuild goal post store after vandalism £200
		<u>£250.00</u>			Knowle extras: Marking out £180 hedge cutting £50, clear leaves from play area £20
		Total	£5,283.00		

Wickham Parish Council Accounts for Payment November 2016 cont.

		Recipient	Amount	VAT inc	Notes *payments to Clerk
14	BACS	OCS £409.80 <u>£515.83</u> Total	£925.63	√	Empty dog bins / play area safety checks Wickham Ditto Knowle
Recreation Committee					
15	DD	British Gas	£112.96	√	Electricity for tennis courts floodlights Tennis Club to reimburse
16	BACS	British Gas	TBA	√	Electricity for all weather pitch flood lights
17	BACS	British Gas	£72.37		Gas for pavilion
18	DD	Southern Electric	£13.00	√	Electricity for pavilion
19	BACS	HB Sports Surfaces	£594.00	√	All weather pitch maintenance
20	BACS	Playsafe Playgrounds	£3,578.16	√	Repairs to aerial runway
21	BACS	RG Warwick	£119.58	√	Fencing repairs
22	BACS	Mole	£59.05	√	Fencing repairs
New projects					
23	BACS	Wicksteed	£6,573.14	√	Basket swing for community centre play area part invoice
Knowle hall & car park					
24	BACS	Widley Landscapes	£52.80	√	Knowle car park & play area hedge
25	BACS	Kirsty Raggett	£724.76		Caretaking, £114.76 for phone and supplies
26	BACS	Donna Randall	£30.00		Cleaning village hall 3 weeks
27	BACS	Wickham Window Cleaners	£20.00		Hall window cleaning
28	BACS	Biffa	£292.64	√	Bin emptying
29	BACS	British Gas	£641.40	√	Electricity
30	BACS	British Gas	£217.51	√	Gas
31	BACS	Castle Water	£485.78		Water (six months)
32	BACS	Albion	£92.28		Waste water
33	BACS	PHS Group	£603.90	√	Sanitary disposal annual cost
		Total	£31,922.58		
Water Meadows					
1	BACS	Paul Collins	£200.00		Maintenance October
		Total	£200.00		