



# Wickham Parish Council

Minutes of the meeting of the above Council held at Wickham Centre on Tuesday 19<sup>th</sup> January 2016 at 7.15pm.

**Present:** Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Trevor Astbury, Adrian Brown, Di Frost, Justin Gamblin, Tim Harper, Jon Taylor.

Co-opted Recreation Committee member Barry Causer, County Councillor Patricia Stallard. five members of the public, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Thérèse Evans, Nick Guy.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**

**Resident Roy Crowl requested parking permits for residents of Warwick Way, he advised that his brother's cleaner has received two parking fines.**

**The Chairman and Clerk advised that WCC has been asked whether Warwick Way could be included with The Square parking scheme and that arrangements had been made with for the cleaner to park in Warwick's Yard if she wishes.**

**Resident Doug Copeland praised the Council for the Christmas lights and tree in The Square.**

**Resident Chris Hoare reported that parking issues were discussed at the latest Chamber of Trade meeting. It is proving difficult to deter parking on Winchester Road.**

**3.1 To receive Safer Neighbourhood concerns from the community** PCSO Barry Towler is liaising with residents regarding anti-social behaviour in both Wickham and Knowle.

**3.2 Report from County Councillor** Report circulated prior to meeting. Cllr Stallard advised that HCC was anticipating cuts in Government funding of £19 million, the cuts are set to be much higher at £48 million. There will be no revenue support grant from 2019/20, councils will need to generate their own revenue.

**3.3 Reports from District Councillors** The Silver Hill redevelopment is still unresolved. David Townsend has been appointed as Team Leader for Enforcement. Wickham ward will be part of Southwick and Boarhunt served by three councillors after the elections in May.

**3.4 Questions from members of the public** Included above.

**3.5 Chairman's announcements** None.

#### **4. Meeting resumed to consider the following agenda items:**

4.1 *To co-opt to fill parish council vacancy* **Dr Simon Wernick elected.**

4.2 *To agree terms and conditions for the Knowle hall lease assignment.*

**Clauses to ensure the hall facilities are made reasonably available for sports pitch users and for community events on the village green were approved for inclusion in the revised lease.**

4.2.1 *Proposal carried forward from November 2015 to employ Wellers Hedleys to carry out lease transfer for Knowle hall – initial cost estimate £1500 + disbursements* **Resolved.**

4.3 *Proposal to change start time of Full Council meetings from 7.15pm to 7pm* **Resolved.**

4.4 *To approve the minutes of the Full Council meeting held 23<sup>rd</sup> November 2015* **Minutes approved and signed.**

4.5 *General Purposes Committee report (Cllr Gamblin)* **Wickham's Market Town's Officer has suggested a community wide Town Team is set up to run and manage events in the village.**

4.6 *Lighting / Highways Representative report (Chairman)* **Requests for pothole repairs are ongoing. Yellow lines have been requested for the A334 to prevent dangerous parking. WCC is consulting on plans for extending parking near Roberts Close. Residents of Roberts Close have also requested additional street lighting. It was agreed that security lighting installed on the bungalows would be more appropriate.**

4.7 *Planning Committee report (Cllr Frost)*

4.7.1 *To receive minutes of meeting held 11<sup>th</sup> January 2016* **Minutes received.**

4.8 *Recreation Committee report (Cllr Roger-Jones)* **Next meeting 3<sup>rd</sup> February 2016.**

4.9 *Water Meadows Trust report. (Cllr Roger-Jones)* **Path flooding and access is being managed by the Parish Council's groundsman Paul Collins.**

4.10 *Finance Committee report: (Chairman)*

4.10.1 *To receive minutes of meeting held 11<sup>th</sup> January 2016* **Minutes received.**

4.10.2 *Proposal to make a precept request of £152,942.00. This represents a 2% or £2 annual increase for a Band D household.*

#### **New projects agreed:**

- Tree work and additional maintenance to the triangular piece of land £4,000
- Increase in cost of producing and delivering the annual report £500
- Refurbishing notice boards £1,500
- Refreshing the Parish Plan £3,000

- Floor mats for Knowle hall £3,431
- Contribution towards new boiler for Wickham Community Centre £5,000
- Clean and repaint the tennis courts £3,000
- New basket swing for the community centre play area – to be costed

**Resolved.**

**4.11 Projects reporting to Full Council**

4.11.1 *Monitoring Fareham Local Plan / Welborne (Cllr Evans)* **No further news.**

4.11.2 *Monitoring WCC Local Plan (Cllr Clear / Cllr Evans)* **No further news.**

4.11.3 *Moyse proposals/Knowle Water meadows* **No further news.**

**4.12 Reports from representatives of outside organisations including:**

4.12.1 *Wickham Community Association (Cllr Roger-Jones)* **Manager hoping to return to work soon.**

4.12.2 *Wickham Youth Club (Cllr Roger-Jones)* **Club are fundraising to improved the new Portakabin.**

4.12.3 *Knowle Youth Club (Cllr Brown)* **Club are looking for more storage.**

4.12.4 *Wickham Community Tennis Club (Cllr Evans/Cllr Roger-Jones)* **AGM due to be held in February.**

**4.13 Reports on other recent meetings attended by Councillors/Clerk**

6<sup>th</sup> December Clerk attended WCC Leader briefing to parish and town councils on budget constraints and the continued reduction in government revenue grants to local authorities. WCC's key driver is to promote economic development

**5. Recent correspondence** List circulated prior to meeting.

HCC is tasking Wickham community with preparing a flood plan, initial meeting in March.

1<sup>st</sup> March 2.30pm HCC offices HLOW Devolution Programme invitation to parish devolution workshop

**6. Accounts for payment** It was resolved to pay accounts shown on pages 4 - 6.

**7. To note bank balances**

<b>Bank balances 21.12.15</b>		<b>Bank balances 19.1.16</b>	
Water Meadows	£17,167.00	Water Meadows	£16,967.00
PC current ac	£7,886.00	PC current ac	£4,078.00
PC interest ac	£230,285.00	PC interest ac	£224,326.00
	<b>£255,338.00</b>		<b>£245,371.00</b>

**8. Questions and comments from Councillors** None.

Wickham Parish Council Accounts for Payment December 2015

		Recipient	Amount	VAT	Notes *payments to Clerk
1	BACS	British Gas	£170.48	√	All weather pitch floodlights
2	DD	British Gas	£123.13	√	Tennis courts floodlights recharged to club
3	DD	Southern Electric	£13.00	√	Electricity for pavilion
4	BACS	RG Warwick	£95.77	√	Bin liners, paint, padlock, hasp and staple, cable ties
5	BACS	CJ Hoare	£800.00		Intstall Christmas lights in The Square
6	BACS	HB Sports Surfaces	£594.00	√	Repairs and routine maintenance to AWP
7	BACS	Widley Landscapes	£26.40	√	Maintain Knowle car park landscaping
8	BACS	OCS			Play area safety checks and dog bin emptying
		£495.86		√	Knowle October
		£442.08		√	Knowle November
		£376.34		√	Wickham October
		<u>£346.36</u>		√	Wickham November
			£1,660.64		
9	BACS	Paul Collins			<b>Wickham:</b> as contract
		£1,678.00			Attendance on all weather pitch: check and clean up daily, lock up
		£125.00			
		£1,355.00			<b>Knowle:</b> as contract
		£40.00			Greater Horseshoe Way play area
		£840.00			Clear triangular piece of land
		£240.00			
		<u>£60.00</u>			<b>Wickham extras:</b> clear flowerbeds and take down baskets £160, mark out pitches £30, clean community centre car park kerbs £35, fit new lock to pavilion WC £15
		Total	£4,338.00		<b>Knowle extras:</b> marking out pitches
10	BACS	Wickham Centre	£81.05		Room hire
11	BACS	Jungle Buddies	£125.00		Christmas lights switch on
12	BACS	Kevin Madgwick	£275.00		*Horse and carriage for Christmas lights switch on
13	BACS	Wellers Hedleys	£507.60	√	Surrender of Knowle hall lease - legals
14	BACS	Tesco	£27.10		*Refreshments for November Full Council
15	BACS	Post Office	£63.00		*Postage
16	BACS	Nicki Oliver	£1,305.66		*December salary
17	BACS	Home as office	£46.50		*Clerk's expenses December
18	BACS	Telephone and internet	£40.17		*Clerk's expenses December
19	BACS	Clerk's expenses	£32.87		*Visits to Knowle
20	BACS	HCC	£437.06		Employee and employer's pension conts

Wickham Parish Council Accounts for Payment December 2015 cont

		Recipient	Amount	VAT inc	Notes *payments to Clerk
21	BACS	HMRC	£787.65		Employee and employer tax and NI conts
22	DD	Lloyds	£9.15		Bank charges November
		<b>Total</b>	<b>£11,559.23</b>		
		<b>Water Meadows</b>			
1	BACS	Paul Collins	£200.00		Maintenance November
		<b>Total</b>	<b>£200.00</b>		

Wickham Parish Council Accounts for Payment January 2016

	Chq no/ BACS	Recipient	Amount	VAT inc	Notes *payments to Clerk
1	BACS	British Gas	£63.74	√	Electricity for tennis courts floodlights
2	DD	British Gas	£300.92	√	Electricity for all weather pitch flood lights
3	DD	Southern Electric	£13.00	√	Electricity for pavilion
4	BACS	Park Place Nurseries	£753.50		Winter planting
5	BACS	CJ Hoare	£724.00		Install and take down Christmas lights in The Square
6	BACS	Widley Landscapes	£26.40	√	Knowle car park landscaping
7	BACS	RG Warwick	£3.05	√	Socket
8	BACS	Paul Collins £1,678.00 £125.00  £1,355.00 £40.00 £115.00  <u>£0.00</u> Total	£3,313.00		<b>Wickham:</b> as contract Attendance on all weather pitch: check and clean up daily, lock up  <b>Knowle:</b> as contract Greater Horseshoe Way play area  <b>Wickham extras:</b> marking out £30, clearing flytipping over the Christmas break and take to tip £85 <b>Knowle extras:</b>
9	BACS	St Nicholas Church PCC	£156.38		Churchyard maintenance
10	BACS	Lillys	£14.25		*Refreshments for Christmas tree volunteers
11	BACS	Staples	£16.38	√	*Stationery - envelopes
12	BACS	Networld	£17.83	√	*Goal net pegs for Wickham and Knowle

Wickham Parish Council Accounts for Payment January 2016 cont.

		Recipient	Amount	VAT inc	Notes *payments to Clerk
13	BACS	N Oliver	£200.00		*Contribution towards SLCC as precept
14	BACS	Information Commissioner	£35.00		*Data protection registration
15	BACS	Nicki Oliver	£1,305.66		*January salary
16	BACS	Home as office	£46.50		*Clerk's expenses January
17	BACS	Telephone and internet	£40.17		*Clerk's expenses January
18	BACS	Clerk's expenses	£23.48		*Visits to Knowle
19	BACS	HCC	£437.06		Employee and employer's pension conts
20	DD	Lloyds	£12.05		Bank charges December
		<b>Total</b>	<b>£7,502.37</b>		
		<b>Water Meadows</b>			
1	BACS	Paul Collins	£200.00		Maintenance December
		<b>Total</b>	<b>£200.00</b>		

Meeting closed 8.50pm

Signed .....

Date.....