



# Wickham Parish Council

Minutes of the meeting of the above Council held at Wickham Centre on Monday 19<sup>th</sup> September 2016 at 7pm.

**Present:** Angela Clear (Chairman), Adrian Brown, Therese Evans, Justin Gamblin, Nick Guy, Simon Wernick.

County Councillor Patricia Stallard, Co-opted Recreation Committee member Barry Causer, four members of the public, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Sue Roger-Jones Di Frost, Tim Harper, Co-opted Recreation Committee member Alan Ediss.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**

**Presentation of 2016 Garden awards** refer to next meeting.

Malcolm Burt from Wickham Dynamos raised concerns over the length of grass on Wickham Recreation Ground football pitch. The Parish Council has asked that there are no friendlies until the last week of August which was questioned, also the club do not wish to use the pitch at Knowle.

The Chairman noted the comments, the issues were dealt with at the September Recreation Committee meeting.

**3.1 To receive Safer Neighbourhood concerns from the community** A report from PCSO Barry Towler on recent incidents was circulated prior to the meeting.

**3.2 Report from County Councillor** Report circulated prior to the meeting, budget cuts continue to be a concern, however a contribution of £8 million has been agreed towards the Stubbington Bypass.

**3.3 Reports from District Councillors** WCC is dealing with the Inspector's requirements for alterations to Local Plan Part 2. The Wickham clause preventing development until the drainage problems are resolved has not been accepted.

**3.4 Questions from members of the public** Not required.

**3.5 Chairman's announcements** Congratulations to the Taste of Wickham organisers, the Chamber of Trade and volunteers on a very successful event with over 6,500 visitors.

#### **4. Meeting resumed to consider the following agenda items:**

*4.1 Proposal to co-opt to fill council vacancy, please note this item may be referred to the next meeting. Co-option referred to next meeting.*

*4.2 To approve the minutes of the Full Council meeting held 18<sup>th</sup> July 2016* **Minutes approved and signed.**

- 4.3 *General Purposes Committee report (Cllr Gamblin)* **No meeting this month.**
- 4.4 *Lighting / Highways Representative report (Chairman)* **Requests for repairs and maintenance ongoing. Advert due to be posted by WCC regarding yellow line proposals in Winchester Road.**
- 4.5 *Planning Committee report (Chairman)*  
4.5.1 *To receive minutes of meeting held 7<sup>th</sup> September 2016* **Minutes received.**
- 4.6 *Recreation Committee report (Cllr Brown)*  
4.6.1 *To receive minutes of meeting held 7<sup>th</sup> September 2016* **Minutes received.**  
4.6.2 *Proposal to place order with Playsafe for the installation of new support structure for the aerial runway for the sum of £3,508 + VAT. This is a negotiated contract as Playsafe installed the runway 10 years ago and are familiar with the foundation layout.* **Resolved.**
- 4.7 *Water Meadows Trust report. (Chairman)*  
4.7.1 *To receive minutes of meeting held 7<sup>th</sup> September 2016* **Minutes received.**
- 4.8 *Finance Committee report: (Chairman)*  
4.8.1 *To receive minutes of meeting held 18<sup>th</sup> July 2016* **Minutes received.**
- 4.9 *Projects reporting to Full Council*  
4.9.1 *Monitoring Fareham Local Plan / Welborne (Cllr Evans)* **Nothing further to report.**  
4.9.2 *Monitoring WCC Local Plan (Cllr Clear / Cllr Evans)* **See item 3.3.**  
4.9.3 *Moyse proposals/Knowle Water meadows* **No updates to report**
- 4.10 *Reports from representatives of outside organisations including:*  
4.10.1 *Wickham Community Association (Cllr Roger-Jones)* **Refer to next Meeting.**  
4.10.2 *Wickham Youth Club (Cllr Roger-Jones)* **Refer to next Meeting.**  
4.10.3 *Knowle Youth Project (Cllr Brown)* **Successful end of first year party held at the end of August. The Project is going very well and has a very hard working team of volunteers.**  
4.10.4 *Wickham Community Tennis Club (Cllr Evans/Cllr Roger-Jones)* **Refer to next meeting.**  
4.10.5 *Wickham Village Team (Cllr Wernick)* **The Team is holding monthly meetings at present. Proposals for an enhanced Christmas Light Switch On event are being prepared and will be circulated for comments.**

4.11 Reports on other recent meetings attended by Councillors/Clerk

6<sup>th</sup> September Clerk attended a HCC Devolution Workshop. HCC is looking at how services can be effectively provided with ever reducing budgets.

Opportunities for parish councils to take on more responsibilities if they wish.

5. Recent correspondence List circulated prior to meeting.

6. Accounts for payment It was resolved to pay the following accounts.

Wickham Parish Council Accounts for Payment August 2016

		Recipient	Amount	VAT inc	Notes *payments to Clerk
<b>Administration</b>					
1	BACS	Nicki Oliver	£1,278.75		*August salary
2	BACS	Home as office	£48.83		*Clerk's expenses August
3	BACS	Telephone and internet	£42.17		*Clerk's expenses August
4	BACS	Clerk's expenses	£49.55		*Visits to Knowle / play area signs £3.18
5	BACS	HCC	£440.01		Employee and employer's pension conts
6	DD	Lloyds	£17.05		Bank charges July
7	BACS	Wickham Centre	£94.11		Room hire
8	BACS	BDO	£720.00	√	External audit
<b>Grounds contract</b>					
9	BACS	Paul Collins			
		£1,678.00			<b>Wickham:</b> as contract
		£125.00			Attendance on all weather pitch: check and clean up daily, lock up
		£1,355.00			<b>Knowle:</b> as contract
		£40.00			Greater Horseshoe Way play area
		£195.00			<b>Wickham extras:</b> clear rec ground glass out of hours £20, strim / cut where WCC missed £25, strim skatepark, pavement / hedge Hoads Hill £150
		£490.00			<b>Knowle extras:</b> treat pitches with fertiliser, top soil to make up levels, seed where needed
		£1,260.00			Install pitch barrier - reimbursed by Football Foundation Grant
		<u>£200.00</u>			Clear Knowle Cemetery paths
		Total	£5,343.00		
10	BACS	OCS			
		£378.72			Empty dog bins / play area safety checks Wickham
		<u>£459.89</u>			Ditto Knowle
		Total	£838.61	√	

Wickham Parish Council Accounts for Payment August 2016 cont

		Recipient	Amount	VAT inc	Notes *payments to Clerk
<b>Recreation Committee</b>					
11	DD	British Gas	£36.58	√	Electricity for tennis courts floodlights Tennis Club to reimburse
12	BACS	British Gas	£78.58	√	Electricity for all weather pitch flood lights
13	DD	Southern Electric	£13.00	√	Electricity for pavilion
14	BACS	British Gas	£72.28	√	Gas for pavilion
<b>GP Committee</b>					
15	DD	Park Place Nurseries	£1,530.36	√	4% VAT Summer planting
<b>New projects</b>					
16	BACS	Loos for Dos	£504.00	√	Loos for Taste of Wickham Festival / grant
<b>Knowle hall &amp; car park</b>					
17	BACS	Widley Landscapes	£52.80	√	Knowle car park landscaping
18	BACS	Kirsty Raggett	£542.98		Caretaking & maintenance of village hall, mobile phone and hall supplies
19	BACS	Donna Randall	£30.00		Cleaning village hall 3 weeks
20	BACS	AJ Electrical Services	£81.00	√	PAT testing, update asset register and certificate
21	BACS	British Gas	£172.20	√	Gas supply 1st May - 20th July
22	BACS	British Gas	£641.80	√	Electricity supply 1st May - 6th August
		<b>Total</b>	<b>£12,627.66</b>		
<b>Water Meadows</b>					
1	BACS	Paul Collins	£200.00		Maintenance July
		<b>Total</b>	<b>£200.00</b>		

Wickham Parish Council Accounts for Payment September 2016

		Recipient	Amount	VAT inc	Notes *payments to Clerk
<b>Administration</b>					
1	BACS	Nicki Oliver	£1,278.75		*September salary
2	BACS	Home as office	£48.83		*Clerk's expenses September
3	BACS	Telephone and internet	£42.17		*Clerk's expenses September
4	BACS	Clerk's expenses	£37.56		*Visits to Knowle
5	BACS	HMRC	£791.16		Employee and employer's tax & NI
6	BACS	HCC	£440.01		Employee and employer's pension conts
7	DD	Lloyds	£14.70		Bank charges August
8	BACS	Viking	£54.54	√	Stationery
<b>Grounds contract</b>					
9	BACS	Paul Collins			
		£1,678.00			<b>Wickham:</b> as contract Attendance on all weather pitch: check and clean up daily, lock up <b>Knowle:</b> as contract Greater Horseshoe Way play area <b>Wickham extras:</b> strim grass missed by WCC £20, clear sofa from river £25, extra cuts to pitch £80, mark out for new season £60, mark out for match £30 paint for marking out £30 <b>Knowle extras:</b> marking out five pitches for beginning of season £165, paint for marking out £30, extra cutting for Ickle Pickles event £25
		£125.00			
		£1,355.00			
		£40.00			
		£245.00			
		£220.00			
		Total	£3,663.00		
10	BACS	OCS			
		£409.80			Empty dog bins / play area safety checks Wickham  Ditto Knowle
		<u>£515.83</u>			
		Total	£925.63	√	
<b>Recreation Committee</b>					
11	DD	British Gas	£29.83	√	Electricity for tennis courts floodlights Tennis Club to reimburse
12	BACS	British Gas	£32.03	√	Electricity for all weather pitch flood lights
13	DD	Southern Electric	£13.00	√	Electricity for pavilion
14	BACS	Playdale	£479.10	√	Repairs to Consort Mews swings and climbing net
15	BACS	Chiltern Group	£3,444.00	√	Cleaning and repainting tennis courts
16	BACS	RG Warwick	£48.55	√	Lock for pavilion, bin liners

Wickham Parish Council Accounts for Payment September 2016 cont

		Recipient	Amount	VAT	Notes *payments to Clerk
				inc	
17	BACS	Allspeed Signs	£233.28	√	Replacement signs for Knowle play areas which have been stolen/vandalised
18	BACS	HB Sports	£3,435.60	√	Maintenance to all weather pitch
19	BACS	Sports Directory UK	£320.40	√	Sockets for goal posts new pitch for Knowle
<b>GP Committee</b>					
<b>New projects</b>					
20	BACS	Streetmaster	£2,498.40	√	New benches
21	BACS	Sarah Johnston	£100.00		Amendments to St Nicholas Row planning application to secure permission
<b>Knowle hall &amp; car park</b>					
22	BACS	Widley Landscapes	£52.80	√	Knowle car park landscaping
23	BACS	Kirsty Raggett	£711.48		Caretaking & maintenance of village hall £520, mobile phone £15, hall supplies £53.79 new vacuum cleaner £94.69, replacement key safe £28
24	BACS	Donna Randall	£40.00		Cleaning village hall 4 weeks
25	BACS	FireCare & Security	£96.00	√	Alarm call out - problems with intruder alarm
		<b>Total</b>	<b>£18,830.82</b>		
<b>Water Meadows</b>					
1	BACS	Paul Collins	£200.00		Maintenance August
		<b>Total</b>	<b>£200.00</b>		

**7. To note bank balances**

**Bank balances 19.9.16**

Water Meadows	£16,609.00
PC current ac	£10,855.00
PC interest ac	£310,087.00
	<u>£337,551.00</u>

**8. Questions and comments from Councillors** No questions.

Meeting closed 8.45pm

Signed .....

Date.....