



Wickham Parish Council

Dear Councillors

You are hereby summoned to attend the AGM of the above Council to be held at Wickham Centre on Tuesday 30th May 2017 at 7.15pm. The business to be transacted at that meeting will be:

1. To elect a Chairman of the council for the ensuing year
2. To elect a Vice-Chairman of the council for the ensuing year
3. To receive the Chairman's declarations of acceptance of office
4. To receive apologies for absence
5. To receive declarations of interest regarding agenda items
6. To adjourn meeting to allow participation by members of the public

News, views, comments and questions on this agenda or other local issues are welcomed.

Followed by:

6.1 To receive Safer Neighbourhood concerns from the community

6.2 Report from County Councillor

6.3 Reports from District Councillors

6.4 Questions from members of the public

6.5 Chairman's announcements

**please note above presentations limited to three minutes each*

7. Meeting resumed to consider the following agenda items:

7.1 To approve the [minutes of the Full Council meeting held 18th April 2017](#)

7.2 General Purposes Committee report (Cllr Gamblin)

7.2.1 To receive [minutes of meeting held 9th May 2017](#)

7.2.2 .Proposal to adopt a policy for drone use on council land

7.2.3 Proposal to adopt a policy for dog walkers on council land

7.2.4 Feedback from Wickham Fair and use of the recreation ground for residents' parking

7.3 Lighting / Highways Representative report (Chairman)

7.4 Planning Committee report (Cllr Frost)

7.4.1 To receive [minutes of meeting held 9th May 2017](#)

7.5 Recreation Committee report (Cllr Roger-Jones)

7.6 Water Meadows Trust report. (Cllr Roger-Jones)

Note AGM will be held at 7pm before this meeting.

7.7 Finance Committee report: (Chairman)

7.7.1 To receive [minutes of meeting held 9th May 2017](#)

7.7.2 Proposal to approve accounts for external audit as follows:

1. Risk Assessment for major public assets (adopted 21st March 2017)
2. Review of internal audit controls (adopted 21st March 2017)
3. Internal audit tests as agreed (agreed 21st March 2017)

4. Annual Governance Statement 2016/17
5. Receipts and payments accounts 2016/17
6. Asset register March 2017 (adopted 21st March 2017)
7. Supporting statement 2016/17
8. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2017/18
9. External audit return (Chairman)

7.7.3 Proposal to make a grant of £100 to Victim Support

7.7.4 Proposal to underwrite printing cost of two editions of Knowle Post

7.7.5 Proposal to make a grant application to the Football Foundation for funding assistance (max £500 per set) and place an order with Pitchworks for replacement goals for the all weather pitch for the sum of £5,945.00 + VAT funded through the asset sinking fund.

7.7.6 Proposal to adopt a Discretions Policy for the Council's membership of the Local Government Pension Scheme

7.7.7 To note the bank reconciliation for the end of March 2017

7.7.8 Proposal to pay the following precepted grants:

1. Citizens Advice Bureau £2,000
2. Meon Valley Home Start £1,200
3. Wickham Youth Club £2,000
4. Knowle Youth Project £2,000
5. Wickham Festival £3,000

7.8 To review Standing Orders' requirements:

- i. Review of delegation arrangements to committees, sub-committees, staff and other local authorities
- ii. Review the terms of reference for committees
- iii. Appointment of members to existing committees
- iv. Appointment of any new committees
 - To consider a proposal to constitute a committee to oversee the land and assets at Knowle: village hall, village green and pitches, hard court, skatepark, play areas, Dean Copse and Knowle Cemetery
- v. Appointment of chairmen of committees
- vi. Review and adoption of standing orders and financial regulations
- vii. Review of arrangements with other local authorities (HCC street lighting / WCC public loos)
- viii. Review of representation on or work with external bodies and arrangements for reporting back
- ix. To consider whether to exercise the General Power of Competence
- x. Review of inventory of land and assets including building and office equipment
- xi. Review of the Council's and staff subscriptions to other bodies

- xii. Review of the Council's complaints procedure
- xiii. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
- xiv. Determine the time and place of ordinary meetings of the Full Council up to an including the next AGM of the Council

7.9 Projects reporting to Full Council

7.9.1 Monitoring Fareham Local Plan / Welborne (Cllr Evans)

7.9.2 Monitoring WCC Local Plan (Cllr Clear / Cllr Evans)

7.9.2 Moyse proposals / Knowle Water Meadows (No further updates)

7.10 Reports from representatives of outside organisations including:

7.10.1 Wickham Community Association (Cllr Roger-Jones)

7.10.2 Wickham Youth Club

7.10.3 Knowle Youth Club

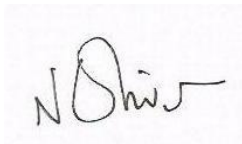
7.10.4 Wickham Community Tennis Club

7.11 Reports on other recent meetings attended by Councillors/Clerk

8. Recent correspondence

9. Accounts for payment

10. To note bank balances



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