



# Wickham Parish Council

Minutes of the the meeting of the above Council to be held at Wickham Centre on Tuesday 28<sup>th</sup> November 2017 at 7pm.

**Present:** Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Alan Ediss, Therese Evans, Di Frost, Justin Gamblin, Nick Guy, Loraine Rappe.

Barry Causer (Co-opted Recreation Committee member), District Councillor Neil Cutler one member of the public, Parish Clerk Nicki Oliver.

1. **To receive apologies for absence** Trevor Astbury, County Councillor Patricia Stallard.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public**

**3.1 To receive Safer Neighbourhood concerns from the community** Report circulated prior to meeting.

**3.2 Report from County Councillor** Report circulated prior to meeting.

**3.3 Reports from District Councillors** Progress is being made on several city centre projects. Lack of enforcement continues to be a problem. The Local Plan Committee will be considering the Gypsy and Traveller Site Allocations Plan.

**3.4 Questions from members of the public** None.

**3.5 Chairman's announcements**

The Chairman noted with regret the death of former parish and district councillor Tom Houghton.

## 4. Meeting resumed to consider the following agenda items:

4.1 *To approve the minutes of the Full Council meeting held 17<sup>th</sup> October 2017*  
**Minutes approved and signed.**

4.2 *General Purposes Committee report (Cllr Gamblin)* **There are rough sleepers in Knowle Cemetery, clerk and councillors are monitoring.**

4.3 *Lighting / Highways Representative report* **A number of abandoned cars have been reported to Winchester City Council.**

4.4 *Planning Committee report (Cllr Frost)*

4.4.1 *To receive minutes of meeting held 7<sup>th</sup> November 2017* **Minutes received.**

**To consider the following application:**

**Case No:** 17/0271/REM **Case Officer:** Liz Marsden **Proposal:** reserved matters pertaining to condition Nos 2, 3,4,5,6,7,11 of outline planning permission 14/00421/OUT Location: Funtley Cottages Mayles Lane Knowle PO15 6TN **Object:** the outline application indicated the dwellings would reflect those opposite. The current proposals are detrimental to the street scene and rural environment due to their height and bulk.

4.5 Recreation Committee report (Cllr Roger-Jones)

4.5.1 To receive minutes of meeting held 7<sup>th</sup> November 2017 **Minutes received.**

4.5.2 Proposal to place an order with Johnston Tree Consultancy for the sum of £975.00 for tree survey work on Knowle Village Green **Resolved.**

4.6 Water Meadows Trust report. (Cllr Roger-Jones) **No report this month. Agreed to remove the Millennium Green signs as they are looking very scruffy.**

4.7 Finance Committee report (Chairman) **No report this month.**

4.8 Projects reporting to Full Council

4.8.1 Monitoring Fareham Local Plan / Welborne (Cllr Evans) **Next liaison meeting due to be held on 24<sup>th</sup> January.**

4.8.2 Monitoring WCC Local Plan (Cllr Evans) **Included above.**

4.8.3 Moyse proposals/Knowle Water meadows **Plans are in hand for a further community engagement event.**

4.9 Reports from representatives of outside organisations including:

4.9.1 Wickham Community Association (Cllr Roger-Jones) **The centre is very busy. Christmas Fair on 3<sup>rd</sup> December.**

4.9.2 Wickham Youth Club (Clerk) **All going well, there will be a break during the winter due to safety concerns when the car park is icy.**

4.9.3 Knowle Youth Club **Barry Causer to visit for some feedback.**

4.9.4 Knowle Village Residents' Association (Cllr Ediss) **A report on visits to the play areas was circulated. Some consultation to be carried out on how best to provide facilities in the future.**

4.9.5 Wickham Community Tennis Club (Cllr Ediss) **Club competitions due to be held on 3<sup>rd</sup> December.**

4.9.6 Wickham Village Team **Christmas Lights Switch On event 3<sup>rd</sup> December. The Parish Council is funding and organising lights for The Square, Father Christmas' transport and the Christmas tree.**

4.8.7 Winchester District Association of Local Councils – proposal to appoint Cllr Rappe as a second representative to WDALC and nominate for membership of the executive **Agreed.**

4.10 Reports on other recent meetings attended by Councillors/Clerk

Cllr Rappe attended the Southern Parishes Network where concerns raised by local councils included construction traffic using village roads. Ways to work together to improve economies were discussed including a larger contract for emptying dog waste bins.

Cllr Rappe reported on the Local Councils Conference held by Winchester City Council which focused on the strategies and projects planned for central Winchester with little mention of the parishes and market towns. Parishes present raised concerns about inadequate enforcement.

The Winchester District Association of Local Councils AGM followed with an update provided on the Nationwide Councillor Commission project; efforts to

deal with motorbike noise by MP George Hollingbery and an update on the South Downs National Park Local Plan.

**5. Recent correspondence** List circulated prior to meeting.

**6. Accounts for payment** It was resolved to pay accounts shown on pages 3-5.

**7. To receive bank reconciliation to end September 2017** Received

**8. To note bank balances**

**Bank balances 23.11.17**

Water Meadows	£15,575.52
PC current ac	£79,523.49
PC interest ac	£219,248.27
	<u><b>£314,347.28</b></u>

Meeting closed 8.16pm

Signed .....

Date.....

**Wickham Parish Council Accounts for Payment November 2017**

		Recipient	Amount	VAT inc	Notes *payments to Clerk
<b>Administration</b>					
1	BACS	Nicki Oliver	£1,399.66		Clerk's salary
2	BACS	Home as office	£51.25		*Clerk's expenses
3	BACS	Telephone and internet	£44.25		*Clerk's expenses
4	BACS	Clerk's expenses	£49.61		*Visits to Knowle/ exp
5	BACS	Inland Revenue	£937.56		Quarterly return
6	BACS	Lorraine Rappe	£56.25		Cllr travelling expenses
7	BACS	Wickham Centre	£112.80		Room hire
8	BACS	HCC	£502.19		Employee and employer's pension conts
9	DD	Lloyds	£12.35		Bank charges

		Recipient	Amount	VAT	Notes *payments to Clerk
9	DD	Lloyds	£12.35		Bank charges
<b>GP Committee</b>					
10	BACS	Stuart Scott	£947.40	√	Hedge cutting and cutting Lysander Meadow
<b>Grounds contract</b>					
11	BACS	Paul Collins			
		£2,012.50			<b>Wickham:</b> as contract
		£1,462.75			<b>Knowle:</b> as contract
		£680.00			<b>Wickham extras:</b> extra pitch cuts, marking out, roll and spike pitch, clear leaves around village, repairs and maintenance
		<u>£575.00</u>			<b>Knowle extras:</b> extra pitch cuts, marking out, spike and roll pitches, clear leaves
		Total	£4,730.25		
12	BACS	OCS			
		£385.92			Empty dog bins / play area safety checks Wickham
		<u>£468.94</u>			Ditto Knowle
		Total	£854.86	√	
13	BACS	Barry Samways	£90.00		Repair village green bench
<b>Recreation Committee</b>					
14	DD	British Gas	£146.38	√	Electricity for tennis courts floodlights Tennis Club to reimburse
15	DD	British Gas	£16.47	√	Electricity for all weather pitch flood lights
16	DD	British Gas	£50.74	√	Gas for pavilion
17	DD	Southern Electric	£13.00	√	Electricity for pavilion
18	BACS	Castle Water	£35.14		Water for pavilion
19	BACS	Business Stream	£69.43		Waste water for pavilion
20	BACS	Mole	£8.10	√	Fence repair timber
21	BACS	RG Warwick	£97.82	√	Bin liners, cable ties
22	BACS	HB Surfaces	£594.00	√	All weather pitch maintenance
<b>Knowle hall &amp; car park</b>					
23	BACS	Widley Landscapes	£52.80	√	Knowle car park landscape maintenance
24	BACS	Kirsty Raggett	£678.00		Caretaking
25	BACS	Collette Little	£100.00		Cleaning
26	BACS	Derek Pilcher	£200.00		Repair outside light and kitchen lights
27	BACS	Firecare & Security	£180.00	√	Fire risk assessment
28	BACS	Albion Water	£250.54		Waste water
29	BACS	Castle Water	£250.49		Water

		<b>Recipient</b>	<b>Amount</b>	<b>VAT</b>	<b>Notes *payments to Clerk</b>
30	DD	British Gas	£102.42	√	Gas
31	DD	British Gas	£430.00	√	Electricity
32	BACS	Biffa	£315.24	√	Waste collection
33	BACS	WCC	£180.00		Premises licence
34	BACS	Wickham Windows	£80.00		Window cleaning
35	BACS	PHS	£677.20	√	Sanitary bins annual charge
36	BACS	Boarhunt Garage	£24.00	√	Repairs to marquee
37	BACS	ebay/Tesco	£22.89	√	Supplies for hall window film/loo rolls
<b>New projects</b>					
38	BACS	Firecare & Security	£240.00	√	Fire risk assessment for Wickham Youth Club buildings
39	BACS	Footprint	£330.00		Print Knowle Village Post
40	BACS	Pitchworks	£926.40	√	All weather pitch goals balance
		<b>Total</b>	<b>£15,859.49</b>		
<b>Water Meadows</b>					
1	BACS	Paul Collins	£450.00		Maintenance October
		<b>Total</b>	<b>£450.00</b>		