



# Wickham Parish Council

Minutes of the meeting of the above Council held at Wickham Centre on Tuesday 18<sup>th</sup> April 2017 at 7pm.

**Present:** Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Trevor Astbury, Alan Ediss, Therese Evans, Di Frost, Justin Gamblin, Nick Guy, Tim Harper, Loraine Rappe.

Co-opted Recreation Committee member Barry Causer, District Councillor Neil Cutler, Wickham Village Team Chairman Nigel Prior, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Adrian Brown (working away from home, reason for apology not approved), County Councillor Patricia Stallard.
- 2. To receive declarations of interest regarding agenda items** Cllr Roger-Jones and Cllr Eddis declared personal interests in agenda item 4.7.4 as committee members of Wickham Community Tennis Club.
- 3. To adjourn meeting to allow participation by members of the public**

Wickham Village Team Chairman Nigel Prior spoke to reaffirm the aims of the Village Team to bring together local organisations and volunteers. A proposal to hold the Christmas Switch On event on Sunday 3<sup>rd</sup> December was made following a successful Sunday event in 2016. Survey findings confirm Sunday as a good day for the event. Nigel will forward the survey details. Representatives from the parish council were requested to take part in planning meetings. The Chairman advised that Village Team representatives will be elected at the AGM in May.

**3.1 To receive Safer Neighbourhood concerns from the community** PCSO Towler is on holiday. Nigel Prior reported as Neighbourhood Watch Co-ordinator that thefts from sheds continues to be a problem throughout the Meon Valley.

**3.2 Report from County Councillor** No report this month due to upcoming elections.

**3.3 Reports from District Councillors** Local Plan Part 2 has been adopted. The Croudace application for the Glebe and Ourlands traveller site which was deferred from last month are due to be heard by the Planning Committee on 27<sup>th</sup> April.

Congratulations to local recipients of Mayor's Awards: Doug Copeland, Brian Barratt, Jenny, Sarah and Rebecca York, Kirsty Raggett and Nicki Oliver.

There are ongoing concerns from residents and councillors about the lack of enforcement action being taken by Winchester City Council.

Cllr Cutler asked whether the Parish Council could support requests for enforcement action involving sites that impact on services provision in Wickham such as the unplanned development and extension of a park home site in Boarhunt.

**3.4 Questions from members of the public** Not required.

**3.5 Chairman's announcements** No announcements.

**4. Meeting resumed to consider the following agenda items:**

*4.1 To approve the minutes of the Full Council meeting held 21<sup>st</sup> March 2017* **Minutes approved and signed.**

*4.2 General Purposes Committee report (Cllr Gamblin)* **Plans are in hand to judge the Stan Woodford Photographic Competition. Nominations welcomed for the garden awards.**

*4.3 Lighting / Highways Representative report* **Yellow lines for Fareham Road have been approved, start date awaited.**

*4.4 Planning Committee report (Cllr Frost)*

*4.4.1 To receive minutes of meeting held 4<sup>th</sup> April 2017* **Minutes received.**

*4.5 Recreation Committee report (Cllr Roger-Jones)*

*4.5.1 To receive minutes of meeting held 4<sup>th</sup> April 2017* **Minutes received.**

*4.6 Water Meadows Trust report. (Cllr Roger-Jones)* **Next meeting 9<sup>th</sup> May.**

*4.7 Finance Committee report:*

*4.7.1 To receive minutes of meeting held 4<sup>th</sup> April 2017* **Minutes received.**

*4.7.2 Proposal to support a partnership project with Wickham History Society to install information boards in the village and to assist with fund raising.*  
**Resolved.**

*4.7.3 Proposal to accept a contribution of £150,000 from Croudace towards a replacement pavilion for Wickham as a s106 contribution in association with development of the Glebe.* **Resolved.**

*4.7.4 Further to the resolution made at Full Council 23<sup>rd</sup> November 2015:*

*4.5.2 Proposal to use the remaining Open Space Fund of £40K towards a new clubhouse for the recreation ground.*

*Proposal to place an order with Crane Garden Buildings for the installation of a building on Wickham Recreation Ground to serve as a club house for tennis and football for the sum of £30,530 + VAT. Further funding will be required for the base, connections to services, fitting with a kitchen area and security measures.* **Resolved.**

*4.7.5 Proposal to make a grant of £2,000 to Citizens Advice Bureau, as precept.* **Resolved.**

4.8 Projects reporting to Full Council

4.8.1 Monitoring Fareham Local Plan / Welborne (Cllr Evans) **Invitations to Fareham Borough Council CAT meetings to discuss the proposals have been delivered to residents.**

4.8.2 Monitoring WCC Local Plan (Cllr Evans) **See item 3.3 above.**

4.8.3 Moyse proposals/Knowle Water meadows **No updates to report.**

4.9 Reports from representatives of outside organisations including:

4.9.1 Wickham Community Association (Cllr Roger-Jones) **AGM due to be held on 25<sup>th</sup> April. All welcome to attend.**

4.9.2 Wickham Youth Club (Clerk) **Youth Club is going well, repairs and maintenance being carried out to the buildings.**

4.9.3 Knowle Youth Club **Report circulated after the last meeting.**

4.9.4 Knowle Village Residents Association (Cllr Ediss) **Next meeting 25<sup>th</sup> April.**

4.9.5 Wickham Community Tennis Club (Cllr Ediss) **Junior coaching sessions are growing thanks to the hard work of Head Coach Mike Johnson and Committee member Adrian Keen.**

4.9.6 Wickham Village Team **The Village Team are holding a car boot sale on 29<sup>th</sup> April.**

4.10 Reports on other recent meetings attended by Councillors/Clerk **No meetings to report.**

4.11 Plans for the Parish Assembly **Plans are in hand, Wickham Primary and Wickham and Knowle Youth groups will be taking part.**

**5. Recent correspondence** List circulated prior to meeting.

**6. Accounts for payment** It was resolved to pay accounts shown on pages 5&6.

**7. To note bank balances**

Bank balances

**18.4.17**

Water Meadows                    £18,534.40

PC current ac                    £96,120.73

PC interest ac                    £207,668.60

£322,323.73

**8. Questions and comments from Councillors** None.

Meeting closed 8.52pm

Signed .....

Date.....

**Wickham Parish Council Additional Accounts for Payment March 2017**

		Recipient	Amount	VAT inc	Notes *payments to Clerk
<b>GP Committee</b>					
1	BACS	B Samways	£367.00		Notice board refurbishment
<b>Grounds contract</b>					
2	BACS	All Seasons Tree Surgeons	£1,975.00		Tree work to rear of St Nicholas Row as planning permission
<b>Grants Youth Club building repairs and maintenance</b>					
3	BACS	Reality Tech	£35.00		PAT test all equipment in youth club buildings

**Wickham Parish Council Accounts for Payment April 2017**

<b>Administration</b>					
1	BACS	Nicki Oliver	£1,399.66		*Clerk's salary April
2	BACS	Home as office	£51.25		*Clerk's expenses April
3	BACS	Telephone and internet	£44.25		*Clerk's expenses April
4	BACS	Clerk's expenses	£37.57		*Visits to Knowle/ exp
5	BACS	HCC	£502.19		Employee and employer's pension conts
6	BACS	Wickham Centre	£110.10		Room hire
7	DD	Lloyds	£13.08		Bank charges February
8	BACS	HALC	£532.00		Annual affiliation fees
9	BACS	NALC	£215.00		NALC levy collected by HALC
<b>Grants - Youth Club building repairs and maintenance</b>					
10	BACS	Screwfix	£307.96	√	*Radiators for youth club buildings
11	BACS	John Drinkwater	£410.00		Replacement WC and wastepipe, repairs to rotten floorboards
<b>Grants CCTV upgrading to Community Centre</b>					
12	BACS	CIA Ltd	£2,356.92	√	Cctv upgrading work to cover PC assets, Community Association refunding half
<b>Grants Insurance for Village Team</b>					
13	BACS	Zurich	£165.00	√	Insurance for Village Team event for the first year
<b>GP Committee</b>					
14	BACS	Equestrian Fencing	£273.44	√	Fencing /steps materials for Knowle Cemetery
15	BACS	Mole	£11.94	√	Post mix and wire for Knowle Cemetery
<b>Lighting Committee</b>					
16	BACS	HCC	£1,869.98	√	Streetlights energy & maintenance Oct 16-March 17

<b>Wickham Parish Council Accounts for Payment April 2017 cont</b>					
<b>Grounds contract</b>					
17	BACS	Paul Collins			
			£2,012.50		<b>Wickham:</b> as contract
			£1,462.75		<b>Knowle:</b> as contract
			£125.00		<b>Wickham extras:</b> marking out £75, pick up flytipping and rubbish in village and tip, put up signs £50
			£435.00		<b>Knowle extras:</b> marking out £135, repair boundary fence £300
			<u>£700.00</u>		Replace steps to Knowle Cemetery
			Total	£4,735.25	
18	BACS	OCS			
			£378.72		Empty dog bins / play area safety checks Wickham March
			<u>£459.86</u>		Ditto Knowle
			Total	£838.58	√
19	BACS	OCS			
			£378.72		Empty dog bins / play area safety checks Wickham
			<u>£459.86</u>		January invoices not received
			Total	£838.58	√
<b>Recreation Committee</b>					
20	DD	British Gas	not rec'd	√	Electricity for tennis courts floodlights Tennis Club to reimburse
21	DD	British Gas	£125.73	√	Electricity for all weather pitch flood lights
22	DD	Southern Electric	£12.00	√	Electricity for pavilion
23	BACS	RG Warwick	£16.11	√	Padlock for rec gate
24	BACS	HB Sports Surfaces Ltd	£594.00	√	Maintenance of all weather pitch
<b>Knowle hall &amp; car park</b>					
25	BACS	Widley Landscapes	£52.80	√	Knowle car park landscape maintenance
26	BACS	Kirsty Raggett	£796.93		Caretaking £705 and supplies £23.95, phone £20, bin liners £7.99 microwave for kitchen £39.99
27	BACS	Wickham Windows	£60.00		Window cleaning
		<b>Total</b>	<b>£18,747.32</b>		
<b>Water Meadows</b>					
1	BACS	Paul Collins	£200.00		Maintenance March
		<b>Total</b>	<b>£200.00</b>		