



Wickham Parish Council

Minutes of the meeting of the above Council held at Wickham Centre on Tuesday 21st March 2017 at 7pm.

Present: Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Trevor Astbury, Alan Ediss, Therese Evans, Di Frost, Justin Gamblin, Nick Guy, Tim Harper, Loraine Rappe.

Co-opted Recreation Committee member Barry Causer, County Councillor Patricia Stallard, one member of the public, three representatives from Virgin Media, Parish Clerk Nicki Oliver

- 1. To receive apologies for absence** Adrian Brown.
- 2. To receive declarations of interest regarding agenda items** No declarations.
- 3. To adjourn meeting to allow participation by members of the public**

Presentation by Virgin Media on plans to install cable in Wickham Plans are in hand to install cable in Wickham. It will provide Broadband capability of up to 300mg for residents. Some short term disruption and noise is inevitable but new slit trench installation methods keep this to a minimum. Work is planned to be completed this year. Virgin is hosting a community open evening at Wickham Centre 6-8pm on 11th April where further details and site plans will be made available.

3.1 To receive Safer Neighbourhood concerns from the community No report this month.

3.2 Report from County Councillor Report circulated prior to meeting.

3.3 Reports from District Councillors WCC is focusing on three major projects in the city centre: Silver Hill redevelopment, Station Approach and a replacement leisure centre. There have been a small number of objections to the yellow line proposals for the village. Details of the next stage awaited.

3.4 Questions from members of the public Not required.

3.5 Chairman's announcements No announcements.

4. Meeting resumed to consider the following agenda items:

4.1 To approve the minutes of the Full Council meeting held 21st February 2017
Minutes approved and signed.

4.2 General Purposes Committee report (Cllr Gamblin)

4.2.1 To receive minutes of meeting held 7th March 2017 **Minutes received.**

4.3 Lighting / Highways Representative report (Chairman) **Maintenance requests ongoing.**

4.4 *Planning Committee report (Cllr Frost)*

4.4.1 *To receive minutes of meeting held 7th March 2017* **Minutes received.**

The following applications are due to be heard by Winchester City Council's Planning Committee on 30th March 2017, Council representation to be agreed:

16/00863/FUL – Solar farm on land adjacent to Moorshill Farm, Fontley Road, Titchfield.

15/02529/FUL – Ourlands, Mayles Lane, Knowle, proposal for permanent traveller site by the sewage works and Knowle Cemetery.

4.5 *Recreation Committee report (Cllr Roger-Jones)* **Next meeting 4th April 2017.**

4.6 *Water Meadows Trust report. (Cllr Roger-Jones)* **Next meeting 4th April 2017.**

4.7 *Finance Committee report: (Chairman)*

4.7.1 *To receive minutes of meeting held 7th March 2017* **Minutes received.**

4.7.2 *Proposal to adopt Risk Assessment for Major Public Assets March 2017* **Resolved.**

4.7.3 *Proposal to adopt Risk Assessment of Financial and Non-Financial Internal Audit Controls March 2017 prior to production of an Action Plan for inclusion with end of year accounts* **Resolved.**

4.7.4 *Proposal to maintain 2015/16 audit tests for 2016/17* **Resolved.**

4.7.5 *Proposal to approve the Council's asset register March 2017* **Approved.**

4.7.6 *Proposal to make a grant of up to £1,500 to Wickham Youth Club for maintenance and work to comply with health and safety requirements to the buildings (paid on receipt of invoices for the work carried out)* **Resolved.**

4.7.7 *Proposal to contribute £2,010 + VAT towards the cost of replacing the black and gold bins in Wickham Square total cost £3,609.88* **Resolved.**

4.7.8 *Proposal to accept offer of commuted sums in relation to the Croudace development play area - £40k for the freehold transfer and Glebe - £82k open space 125 year lease* **Resolved.**

4.7.9 *Proposal to extend Paul Collins grounds maintenance contract for a further four years from April 2017 as circulated rates and specification* **Resolved.**

4.7.10 *Proposal to renew the Parish Council's insurance for 2017/18 with Zurich terms and conditions as circulated* **Resolved.**

4.8 *Projects reporting to Full Council*

4.8.1 *Monitoring Fareham Local Plan / Welborne (Cllr Evans)* **Buckland has submitted an outline application for Welborne.**

4.8.2 Monitoring WCC Local Plan (Cllr Clear / Cllr Evans) **Local Plan Part 2 is due to be adopted in April.**

4.8.3 Moyse proposals/Knowle Water meadows – **no updates to report.**

4.9 Reports from representatives of outside organisations including:

4.9.1 Wickham Community Association (Cllr Roger-Jones) **Local groups have been invited to a Focus Day on 25th March.**

4.9.2 Wickham Youth Club (Clerk) **Youth Club has restarted after a winter break. Training for staff is being arranged and maintenance work to the buildings will be carried out shortly.**

4.9.3 Knowle Youth Club Report circulated from the leaders prior to the meeting.

4.9.4 Knowle Village Residents Association (Cllr Ediss) **First meeting held on 13th March. Events for local people, producing a newsletter and representation on the Welborne developer liaison group were discussed**

4.9.5 Wickham Community Tennis Club (Cllr Ediss) **Successful AGM held on 16th March, options to provide a community clubhouse facility continue to be researched.**

4.9.6 Wickham Village Team **No report this month.**

4.10 Reports on other recent meetings attended by Councillors/Clerk **Cllr Guy attended a Hampshire County Council Rights of Way Workshop.**

5. **Recent correspondence** List circulated prior to meeting.

6. **Accounts for payment** It was resolved to pay accounts shown on page 4 & 5.

7. To note bank balances

Bank balances

21.3.17

Water Meadows £17,109.40

PC current ac £1,742.60

PC interest ac £221,659.27

£240,511.27

8. **Questions and comments from Councillors** None.

Meeting closed 8.40pm

Signed

Date.....

Wickham Parish Council Accounts for Payment March 2017

		Recipient	Amount	VAT inc	Notes *payments to Clerk
Administration					
1	BACS	Nicki Oliver	£1,379.07		*Clerk's salary
2	BACS	Home as office	£48.83		*Clerk's expenses March
3	BACS	Telephone and internet	£42.17		*Clerk's expenses March
4	BACS	Clerk's expenses	£53.40		*Visits to Knowle/ exp
5	BACS	HCC	£472.03		Employee and employer's pension conts
6	BACS	HMRC	£948.39		Final quarter tax & NI
7	BACS	Wickham Centre	£110.10		Room hire
8	DD	Lloyds	£16.70		Bank charges January
9	BACS	Zurich	£1,770.78		PC annual insurance
Grants - Youth Club building repairs and maintenance					
10	BACS	Ian Bull	£120.00	√	Clean youth club buildings
11	BACS	Matthew Evans	£49.50		*Upgrade cylinder lock to entrance door
GP Committee					
12	BACS	BAGO	£108.00	√	Bag holders for litter collectors
13	BACS	RG Warwick	£46.00	√	Bin liners
Grounds contract					
14	BACS	Paul Collins			
		£1,678.00			Wickham: as contract
		£125.00			Attendance on all weather pitch: check and clean up daily, lock up
		£1,355.00			Knowle: as contract
		£40.00			Greater Horseshoe Way play area
		£110.00			Wickham extras: marking out £60, clear rubbish and fridge from dip hole £50
		£600.00			Clear trees overhanging river in Water Meadows
		£85.00			Knowle extras: marking out £60, clear away fallen branches after storm £25
		<u>£300.00</u>			Repair and replace fencing around village green
		Total	£4,293.00		
15	BACS	OCS			
		£378.72			Empty dog bins / play area safety checks Wickham February
		<u>£459.89</u>			Ditto Knowle
		Total	£838.61	√	

Wickham Parish Council Accounts for Payment March 2017 cont.

		Recipient	Amount	VAT	Notes *payments to Clerk
Recreation Committee					
16	DD	British Gas	£110.58	√	Electricity for tennis courts floodlights Tennis Club to reimburse
17	BACS	British Gas	£178.82	√	Electricity for all weather pitch flood lights
18	DD	Southern Electric	£13.00	√	Electricity for pavilion
19	BACS	Southern Water	NIL	√	Invoice queried £669.96
20	BACS	Equestrian Fencing	£58.91	√	Rebuild goal box to rear of pavilion
21	BACS	Archer Signs	£136.74	√	No horse-riding signs for Knowle, no smoking for AWP, no parking for Water Meadows gate
22	BACS	HB Sports Surfaces	£594.00	√	All weather pitch maintenance
23	BACS	Fire Care & Security	£216.00	√	Tennis court / pavilion cctv service
Knowle hall & car park					
24	BACS	Widley Landscapes	£26.40	√	Knowle car park landscape maintenance
25	BACS	Kirsty Raggett	£785.90		Caretaking and supplies
26	BACS	Equestrian Fencing	£132.84		Fencing repairs to village green
27	BACS	Fire Care & Security	£3,137.40	√	Installation of cctv to the village hall, extra £100 + VAT for monitor
		Total	£15,666.17		
Water Meadows					
1	BACS	Paul Collins	£200.00		Maintenance February
		Total	£200.00		