

Wickham Parish Council

GP Committee

Minutes of a meeting of the above Committee held at Wickham Centre on Wednesday 5th February 2014 at 8pm.

Present Justin Gamblin (Chairman), Therese Evans (Vice-Chairman), Angela Clear, Di Frost, Sue Roger-Jones.

Parish Clerk Nicki Oliver

1. **To receive apologies for absence** Marie du Boulay, Nicki Guy, Jon Taylor.
2. **To receive declarations of interest on agenda items** None.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Agenda**

To receive update on current committee projects:

- 4.1 Yellow lines to village roads (Cllr Clear/Clerk) **Refer to the October meeting.**
- 4.2 Best Garden competition (Cllr Evans) **Nominations to be requested, include a request in the Parish Magazine. Action Clerk**
- 4.3 Maintenance of Knowle Cemetery (Clerk) **Some tree work has been carried out after the last storm.**
- 4.4 Maintenance of Lysander Meadow (Clerk)
 - 4.4.1 Proposal to install a dog bin to serve the Meadow – update **Dog bin has been installed and is very well used.**
- 4.5 Planting flower beds and hanging baskets (Cllr Frost) **Summer planting to take place in May.**
- 4.6 Chesapeake Mill turbine as tourist attraction (Cllr Guy) **Refer to next meeting.**
- 4.7 Bridge Street Village Green (Clerk) **Nothing to report.**
- 4.8 Redesign and refurbish Wickham public conveniences (Clerk) **Refer to next meeting.**
- 4.9 Update on organisation of the 2013 Stan Woodford Photographic Competition **22 entries have been received to date.**
- 4.10 To review parking in Wickham for traders and visitors **A WCC proposal to extend Station Close car park by 40 places has been circulated.**
- 4.11 Update on 2013 agreed projects:
 - Interpretation boards for Bridge St Village Green and Lysander Meadow **Completed.**
 - Improvements to Mill Lane including moving 30mph further up the hill **Completed.**
 - Refurbishment of The Square **Ongoing but no further news.**
 - Map board for Knowle showing road and apartment block names **Map boards are completed, framing and installation awaited.**
- 4.12 Request for an interpretation board at Knowle outlining the history of the site **Proposed wording to be put to the KVRA AGM.**
- 4.13 To review any issues with the council's website **No current issues, remove from agenda.**

4.14 To consider NALC revised standing orders recommended for adoption **Agreed with some amendments to recommend to Full Council for adoption.**

4.15 To review and update the Council's strategy for 2014/15 **A draft strategy was agreed for recommendation to Full Council.**

4.16 Proposal to adopt a social media policy. It was agreed to recommend the following to Full Council:

Social media sites will be used by the Parish Council to provide information.

The sites will be closely monitored and any posts or members considered to be offensive by councillors or clerk will be removed immediately by the administrators.

4.17 Dean Copse – proposals to progress management of the copse in accordance with the agreed plan. First step to carry out a tree survey, to consider quotation from Sarah Johnston **Second quote to be obtained.**

4.18 To receive project proposals for 2014 – progress seat request for Lysander Meadow and along the route to the surgery. Request for a memorial bench in Lysander Meadow. **The installation of a memorial bench was agreed. Sites for additional benches to be agreed.**

5. To identify any unmanaged risks within this committee's remit None.

6. Review effectiveness of communication, development of links with other community organisations through making information more widely available Continue to monitor.

7. Recent correspondence/ reports from meetings attended of relevance to this committee None.

Meeting closed 9.15pm