

Wickham Parish Council Community Emergency Plan

Plan last updated on: 22/07/2014

If alterations or amendments to this Plan are needed please notify the Parish Clerk, who will issue a full, dated, reprint to all Plan Holders as necessary. (See Appendix 5 at back.)

INDIVIDUAL COPIES MUST NOT BE AMENDED.

**Do not endanger yourself or others.
If anyone is in immediate danger call
999**



CabinetOffice



Contents

Considerations for the Emergency Plan.....	3
Activating the Emergency Plan.....	..3
The Emergency Plan.....	5
List of 4x4 and Tractor Owners who may help in Adverse Weather.....	6
Annual Review of the Emergency Plan.....	6
Emergency Plan Practice.....	6
Petrol Station Emergency Plan.....	6
Appendix 1 – All Contact Numbers.....	7
Appendix 2 – All 4x4 & Tractor Volunteers.....	8
Appendix 3 – Map of Wickham.....	9
Appendix 4 – Map of Knowle.....	10
Appendix 5 - All Plan Holders.....	11

Considerations - The Wickham Emergency Plan

- Hampshire County Council controls major incidents. This Plan is for a local response to less serious emergencies affecting Wickham. It is intended to cover incidents caused by fire, flood, RTAs, weather and other causes.
- Nothing in this plan is intended to prevent anyone calling 999 if they think it necessary.
- If a situation deteriorates, do not assume that the Emergency Services are aware of it. In this event, the senior Parish Council Coordinator present must ensure that the Police and/or Fire Service are notified.
- **No-one following this plan should do anything that would place them or anyone else in a dangerous situation.**
- Whilst this Plan is intended to deal only with minor emergencies it must be recognised that in the event of major emergencies the County and National responders may be overwhelmed or unable to reach the Village and the Plan may need to be activated to deal with the situation until outside help becomes available.

Activating the Emergency Plan

The Wickham Emergency Plan will be activated by the Parish Council. The specific Councillors with responsibility for activating the Plan will be, in order:

The Chair, Mrs. Angela Clear	Tel: 01329 832923
The Vice-Chair, Mrs. Sue Roger-Jones	Tel: 01329 833165
The Clerk, Mrs. Nicki Oliver	Tel: 01329 835019
Councillor Mike Bennett	Tel: 01329 835205
Councillor Justin Gamblin	Tel: 01329 832076

Whichever Councillor activates the Plan will call the Wickham Centre Staff to have the Wickham Centre opened. They will then call the other Councillors above, to provide assistance.

INTENTIONALLY BLANK

THE PLAN

Vulnerable people

The first line of support for vulnerable people will be their neighbours. Neighbours are the only people who have a constantly up-to-date picture of who may need help in their immediate vicinity and of their probable needs. We will not use a Red/Green card system because it fails dangerous. We will not have a list of vulnerable people because lists are always out of date.

Emergency Refuge

The Wickham Centre will be our main Emergency Refuge. It will be opened in the event of anyone needing shelter. The Centre is also designated as a Hampshire County Council (HCC) Prepared Rest Centre and so will be familiar to the authorities should it be necessary to upgrade any local incident. HCC will supply bedding on request. The emergency contact for HCC is: **01962 846846**. This is a 9 - 5 number, but out-of-hours it will give other numbers to call. In the event of no response on this number use 101 and ask the Police to contact the HCC Emergency Centre.

The Wickham Centre can be opened by:

Mr. Ray Hughes Tel: 07817 930954
Mr. David Roger-Jones Tel: 01329 833165 or 07979 572112

12 cans of chicken soup, 6 cans of tomato soup, 6 cans of mushroom soup and 24 cans of baked beans will be stored at the Centre for emergency use. This will provide one meal to approximately 75 people. This food supply should be renewed every three years.

A snow shovel will be kept at the Centre to clear the footpaths in the event that people are being brought to the Centre in snowy conditions.

Alternative Refuge

Should the Wickham Centre not be available, or itself be affected by the emergency situation, the designated alternative refuge will be **The Church Room at St Nicholas's**. It will not be stocked with food.

The Church Room can be opened by:

The Rector, Rev. Bruce Deans Tel: 01329 832134
Mrs. J Goulson Tel: 01329 832915

List of 4x4 and Tractor Owners who may help in Adverse Weather

This list will be compiled annually at the Parish Assembly. (See below)
It will be kept at Appendix 2 at the back of The Plan.

Annual Review of the Emergency Plan

The Plan will be reviewed annually to ensure that it is current. This will be done at the monthly Parish Council meeting immediately preceding the annual Parish Assembly. The Plan will then be available at the Assembly and residents with 4x4s and tractors will be invited to sign up for the forth-coming year.

Emergency Plan Practice

Implementation of the Plan will be practised at least twice every year during September and March. The March practice is important as this gives time to rectify any problems discovered, before the annual review in April.

Petrol Station Emergency Plan

For completeness the Petrol Station Emergency Plan will be kept with this document.

NB This is proving to be a difficult document to obtain and will be added when it becomes available.

Appendix 1 - ALL CONTACT NUMBERS

Service/Role	Telephone Number	Website/e-mail
All Emergency Services	999	
Police Non-Emergency	101	
Police HQ	0845 0454545	www.hampshire.police.uk
Environment Agency Floodline	0845 988 1188	www.environment-agency.gov.uk
Fire Service HQ	02380 644000	www.hantsfire.gov.uk
Hampshire County Council	01962 841841	www.hants.gov.uk
Hampshire County Council Emergency Unit	01962 846846	epoffice@hants.gov.uk
Emergency Unit PRIVATE Out-of-Hours Number	07623 960259	
Hampshire Highways	0845 8504422	www.hants.gov.uk
Local Doctors' Surgery Out of Hours	01329 833121 111	
Parish Councillors		
Mrs. Angela Clear	01329 832923	
Mrs. Sue Roger-Jones	01329 833165	
Mrs. Nicki Oliver (Clerk)	01329 835019	
Mr. Michael Bennett	01329 835205	
Mr. Justin Gamblin	01329 832076	
The Wickham Centre	01329 833688	
Ray Hughes	07929 449786	
David Roger-Jones	01329 833165 07979 572112	
The Church Hall		
Rev. Bruce Deans	01329 832134	
Mrs. J Goulson	01329 832915	
Community Care Reps		
Sylvia Wells	01329 609245	
Heather Oswald	01329 835061	
Co-ordinator (Number always available)	07880 732812	
BBC Local Radio	0345 30 30 961	

Appendix 2 - ALL 4X4 & TRACTOR VOLUNTEERS

Keith Davies	07905 225184
Brian Oswald	01329 835061/07770 952322
Robert Steeples	07834 376909

Appendix 3 – MAP OF WICKHAM



- 1 Wickham Community Centre
- 2 Wickham Primary School
- 3 Chesapeake Mill
- 4 The Square
- 5 St Nicholas Church & Room
- 6 The Water Meadows
- 7 The Recreation Ground

- A Blind Lane
- B The Spur
- C Dickson Park
- D The Circle
- E Elizabeth Road
- F Garnier Park
- G Cold Harbour Close
- H Holt Close
- I Buddens Road

- J Dairy Moor
- K Cases Bakery Close
- L Station Close
- M Normandy Court
- N Station Road & Warwick Way
- O Roberts Close
- P Car Park
- Q Upper House Court & Mosse Court
- R Bridge Street
- S Riverside Mews
- T Tanfield Park
- U School Road
- V Wykeham Field
- W Glebe Corner
- X Mayles Lane
- Y Mayles Close
- Z Manor Close

Appendix 4 - MAP OF KNOWLE



- A Knowle Avenue
- B Greater Horseshoe Way
- C Victoria Mews
- D Orchid Close
- E Boundary Walk
- F Park Approach
- G Knowle Road

Appendix 5 - ALL PLAN HOLDERS

Fareham Police Station
Fareham Fire Station
Hampshire County Council
Hampshire County Council Emergency Unit
Local Doctors' Surgery
Wickham Community Care
Wickham Community Centre
Winchester City Council

Mrs. Angela Clear
Mrs. Sue Roger-Jones
Mrs. Nicki Oliver (Clerk)
Mr. Michael Bennett
Mr. Justin Gamblin

The Manager, Wickham Centre
Ray Hughes
David Roger-Jones

Rev. Bruce Deans
Mrs. J Goulson

ANYONE CEASING TO HOLD OFFICE SHOULD NOTIFY THE PARISH CLERK ON 01329 835019 AND GIVE THE NAME OF THEIR REPLACEMENT IF POSSIBLE.