



Wickham and Knowle Parish Council

Recreation Committee

Dear Committee Member

I hereby give you notice that a meeting of the **Recreation Committee** will be held at **Knowle Village Hall, PO17 5LG** on **Thursday 16th November 2023 at 8.15pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The meeting will be open to the public unless the Council directs otherwise

- 1 To receive apologies for absence
- 2 To receive declarations of interest on agenda items
- 3 Public Session
- 4 To approve minutes of the meeting held 5th September 2023

Knowle

- 5 To receive updates on current projects and actions:
 - 5.1 Skate park extension – update Clerk
 - 5.2 Barbastelle Walk play area – to consider next steps
- 6 Knowle Village Hall
 - 6.1 Pizza vehicle in carpark – update Clerk
- 7 Grounds maintenance contract – To review schedule of works and expenditure summary

Wickham

- 8 To receive update on current projects and actions:
 - 8.1 Mill Lane
 - 8.1.1 To receive a progress report (Chair)
 - 8.1.2 To receive the tender information to instruct Market Research brief for Sports Facilities in the parish
 - 8.1.3 To consider the Field Form Fee Proposal for Mill Lane Development – Stage 1 Facility Design & Community Consultation
 - 8.2 Other:
 - 8.2.1 Proposal to place order with Luminance Pro for replacement LED floodlights for the sum of £13,495 + VAT
 - 8.2.2 Request from Wickham Community Tennis Club for maintenance to slippery surface
 - 8.3 Grounds maintenance contract – To review schedule of works and expenditure summary
- 9 Recent correspondence/ reports from meetings attended of relevance to this committee
 - 8th November – Knowle Residents Association – Parking at the Village Hall



Wickham and Knowle Parish Council

Tracey Molloy

Locum Clerk and RFO to Wickham and Knowle Parish Council

7th November 2023