



# Wickham and Knowle Parish Council

## Recreation Committee

Dear Committee Member

I hereby give you notice that a meeting of the **Recreation Committee** will be held at **Knowle Village Hall, PO17 5LG** on **Thursday 18<sup>th</sup> January at 7pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

*The meeting will be open to the public unless the Council directs otherwise*

- 1 To receive apologies for absence
- 2 To receive declarations of interest on agenda items
- 3 Public Session
- 4 To approve minutes of the meeting held 16<sup>th</sup> November 2023
- 5 To receive the Clerks Action Plan and updates on matters arising
- 6 To note the resignation of the Knowle Hall Manager
- 7 To approve the recruitment of a Parish Business Manager for Sport & Recreation – budget from Assistant clerk not utilised for past 2 years

### **Knowle**

- 8 To consider the removal and replacement of the current CCTV at Knowle Hall - budget from Knowle Hall Sinking fund
- 9 To consider the resurfacing of Knowle Muga
- 10 To receive play inspection reports

### **Wickham**

- 11 Mill Lane
  - 11.1 To receive resident engagement research proposals and appoint preferred contractor
  - 11.2 To receive FieldForm stages 1-3 deliverables: discussion, implications and decision to proceed to stages 4 - 6
  - 11.3 To receive illustrative modular replacement for Rec pavilion: review, discuss and next steps
- 12 Other:
  - 12.1 To consider the quotes for maintenance to the tennis courts to remove moss
  - 12.2 To receive play inspection reports
- 13 Recent correspondence/ reports from meetings attended of relevance to this committee

**Tracey Molloy**

**Locum Clerk and RFO to Wickham and Knowle Parish Council**

**12<sup>th</sup> January 2024**