



Wickham and Knowle Parish Council

Minutes of the meeting of the above Council held at Wickham Community Centre, Mill Lane, Wickham PO17 5AL on Thursday 27th July 2023 at 7pm.

Present: Craig Manuel (Chair), Robert Broad (Vice-Chair), Sheila Chambers, Kathryn Holladay, Nic Holladay, Mike Little, Loraine Rappe.

District Councillors Angela Clear and Chris Chamberlain, five members of the public, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Malc Burt, County Councillor Patricia Stallard.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public** Not required.

3.1 Policing reports/concerns from the community Cllr Little reported that an arrest had been made following a number of thefts of motorbikes and bikes and break ins in the parish. This was achieved through liaison between residents and use of cctv footage. 40+ large empty nitrous oxide canisters have been collected locally during the last four weeks.

3.2 Report from County Councillor Report circulated prior to meeting.

3.3 Reports from District Councillors Cllr Chamberlain advised that procurement for the replacement parking machines in Wickham Square is underway. Central government has allocated £50k to Winchester City Council to assist Ukrainian guests to settle in the local community. Guests can apply for up to £500.

3.4 Questions from members of the public None.

3.5 Chairman's announcements No announcements.

4. Meeting resumed to consider the following agenda items:

4.2 To approve the minutes of Full Council held 22nd June 2023 **Minutes approved and signed with the following amendment to item 3.5** ~~The vacancy will be advertised over the summer with co-option on the agenda for 28th September 2023.~~ **Amendment made as proposal to advertise was not voted upon.** Proposed Cllr Manuel seconded Cllr K Holladay 6 in favour.

4.1 Proposal to co-opt to fill council vacancy **It was resolved to co-opt Sandy Phillips-Lee.** Proposed Cllr Manuel, seconded Cllr Rappe 6 in favour.

4.3 To approve the minutes of Full Council held 6th July 2023 **Minutes approved and signed.**

Proposed Cllr Broad, seconded Cllr N Holladay, all in favour.

4.3.1 Proposal to adopt revised standing orders **Resolved.**

Proposed Cllr Broad, seconded Cllr N Holladay, all in favour.

4.4 General Purposes Committee report (Cllr Chambers)

4.4.1 To receive minutes of meeting held 13th July 2023 **Minutes received.**

4.4.2 Proposal to adopt revised committee terms of reference **Resolved.**

Proposed Cllr Chambers, seconded Cllr Manuel, all in favour.

4.5 Planning Committee report (Cllr Rappe)

4.5.1 To receive minutes of meeting held 13th July 2023 **Minutes received.**

4.5.2 Planning Application HCC/2021/0701 Funtley Tip Solar Farm update (Cllr Broad) **Proposed that Cllr Broad / Clerk to review additional information and make further objections if appropriate.**

Proposed Cllr Broad, seconded Cllr Rappe, all in favour.

4.5.3 Lighting and Highways updates (Cllr Broad) **Cllr Broad advised of recent request for repairs.**

4.6 Recreation Committee report (Cllr N Holladay)

4.6.1 To receive minutes of meeting held 18th July 2023 **Minutes received.**

4.6.2 Proposal to adopt revised Sports and Recreation Strategy for Wickham and Knowle **Resolved.**

Proposed Cllr N Holladay, seconded Cllr Manuel, all in favour.

4.6.3 Proposal to place order with Siam Landscapes for £11,000+ VAT for an extension to the skatepark apron **Resolved.**

Proposed Cllr N Holladay, seconded Cllr Manuel, all in favour.

4.7 Water Meadows Trust report (Cllr Broad) **No report this month.**

4.8 Policy and Finance Committee report (Chair)

4.8.1 To receive minutes of meeting held 13th July 2023 **Minutes received.**

4.8.2 Proposal to adopt revised committee terms of reference **Resolved.**

Proposed Cllr Manuel, seconded Cllr N Holladay, all in favour.

4.8.3 Proposal to make grant of £2,000 to the Knowle Post (note this is contrary to the clerk's advice as a grant application and accounts information have not been provided) **Resolved.**

Proposed Cllr Manuel, seconded Cllr Chambers, 5 in favour, 1 against.

4.8.4 Proposal to vire £3,673 from the annual report budget to the other grants budget **Resolved.**

Proposed Cllr Little, seconded Cllr Broad, all in favour.

4.8.5 Proposal to adopt policy for the expenditure of Community Infrastructure Levy receipts (CIL) **Resolved.**

Proposed Cllr Manuel, seconded Cllr N Holladay, all in favour.

4.8.6 Proposal to vire £1,000 from reserves to the training budget **Resolved.**

Proposed Cllr Manuel, seconded Cllr N Holladay, all in favour.

4.8.7 Proposal to make the following precepted grants

(i) Home Start £2,600 **Resolved.**

Proposed Cllr Manuel, seconded Cllr Little, all in favour.

(ii) Taste of Wickham £3,500 **Resolved.**

Proposed Cllr Manuel, seconded Cllr Little, all in favour.

(iii) Wickham Festival bus £3,000 **Resolved.**

Proposed Cllr Manuel, seconded Cllr Broad, all in favour.

(iv) Knowle Residents Association summer event £860 **Resolved.**

Proposed Cllr Manuel, seconded Cllr Broad, 5 in favour.

4.8.8 Proposal to make the following grants from £5,673 other grants budget

(i) Meon Valley Lions towards replacement mini-bus £500 **Resolved.**

Proposed Cllr Manuel, seconded Cllr Chambers, all in favour.

(ii) Wickham Community Association towards bin store £1,300 **Resolved, transfer grant on completion of work.**

Proposed Cllr Manuel, seconded Cllr N Holladay, all in favour.

(iii) Victim Support towards domestic security items £200 **Resolved.**

Proposed Cllr Manuel, seconded Cllr Little, all in favour.

4.8.9 Proposal to pause the Rialtas software subscription and revert to Moneysoft pending review **Resolved.**

Proposed Cllr Manuel, seconded Cllr Little, all in favour.

4.9.10 To consider whether to support the Winchester District Association of Local Councils (WDALC) proposed amendments to the Hampshire Association of Local Councils (HALC) Articles of Association (Cllr Rappe) **Resolved to support.**

Proposed Cllr Manuel, seconded Cllr Rappe, all in favour.

5. Recent correspondence List circulated prior to meeting.

Letters of resignation from Alistair Hayes and Lorrae Hayes. Letter from resident campaigning for full sized all weather pitch at Mill Lane.

Councillors reported on recent meetings attended including 5th June Southern Parishes, 6th June Welborne Liaison, 28th June WCC Parish Liaison, 26th July Winchester District Association of Local Councils. Councillors to circulate reports where appropriate.

6. Accounts for payment It was resolved to pay accounts shown on pages 17 & 18.

7. To note bank balances

Bank balances 26.7.23

Current account	£98,156.95
Deposit account	£1,036,678.25
Water Meadows	£9,136.58
	£1,143,971.78

Wickham & Knowle Parish Council Accounts for Payment July 2023

		Recipient	Amount	VAT inc	Notes *payments to Clerk
Administration					
2	BACS	Home as office	£59.58		*Clerk's expenses
3	BACS	Landline / mobile	£56.25		*Clerk's expenses
4	BACS	Clerk's expenses	tba		*Clerk's travelling
5	BACS	HCC	£728.33		Employee and employer's pension conts
6	DD	Lloyds	£7.00		Bank charges
7	BACS	Google	£113.00		*Google Workspace
8	BACS	Footprint	£109.76	√	Printing
9	BACS	Amazon	£6.50	√	*Stationery
10	BACS	Whiteley Town Council	£756.00	√	Core Skills Training
11	BACS	Wickham Community Asc	£51.25		Room hire
GP Committee					
12	BACS	Hampshire Flag Company	£142.06	√	Replacement PC flag
Grounds and landscaping					
13	BACS	Paul Collins	£2,546.25		Wickham: May as contract
14	BACS	Siam Landscapes	£2,896.66	√	Knowle: June as contract
15	BACS	Siam Landscapes	£2,533.54		Knowle: July as contract
16	BACS	Siam Landscapes	£1,560.00	√	Wickham: June & July as contract watering baskets
17	BACS	Siam Landscapes:			Additional work
		£328.32			Wickham
		£132.00			Play inspections 26th May, 9th June, 23rd June
		£540.00			Replace step to bank opposite church
		<u>£264.00</u>			SLR deployment June & July
			£1,264.32	√	Replace dragons teeth Wickham Rec
		£328.32			Knowle
		<u>£96.00</u>			Play inspections 26th May, 9th June, 23rd June
			£424.32	√	Repair fence post
18	BACS	ID Verde	£1,288.18	√	Empty dog bins
Recreation Committee					
19	BACS	HB Sports	£594.00	√	All weather pitch maintenance
20	BACS	JB Corrie	£1,053.00	√	Replace damaged fence panels to all weather pitch
21	BACS	Broxap	£1,035.60	√	Benches for Knowle skatepark

Wickham & Knowle Parish Council Accounts for Payment July 2023 cont

		Recipient	Amount	VAT	Notes *payments to Clerk
Recreation Committee cont					
22	DD	EDF	£53.00	√	Electricity for tennis courts floodlights - Tennis Club to reimburse
23	DD	EDF	£3.00	√	Pavilion electricity
24	DD	British Gas	£29.96	√	Electricity for awp floodlights
25	DD	British Gas	£10.67	√	Gas for pavilion
Knowle hall & car park					
26	BACS	Widley Landscapes	£70.00	√	Knowle car park landscape maintenance
28	BACS	Nest pension	£69.33		Hall Manager's pension
29	BACS	O2 phone contract	£39.24	√	*Hall phone
30	BACS	Talk Talk	£27.41	√	*Hall Broadband
31	BACS	Currys	£599.00	√	*Laptop for hall manager
32	BACS	Firecare	£312.00	√	Fire alarm remote monitoring
33	BACS	Meta	£30.00		*Hall advert
34	BACS	Wordpress	£43.20	√	*Hall website
35	BACS	Amazon see tab	£103.84	√	*Hall supplies
36	BACS	British Gas	£40.91	√	Gas
37	BACS	British Gas	£246.68	√	Electricity
38	BACS	Wickham Windows	£120.00	√	Window cleaning Dec - July
New projects					
39	BACS	Freshair Fitness	£9,746.71	√	2nd instalment for outside gym equipment
		Total	£31,578.14		

Water Meadows					
1	BACS	Paul Collins	£450.00		May maintenance
		Total	£450.00		*Payments to Clerk

Meeting closed 8.32pm

Signed.....

Date.....