



# Wickham and Knowle Parish Council

## Recreation Committee

Minutes of the Recreation Committee held at Wickham Community Centre

Tuesday 5<sup>th</sup> September 2023, 7pm

### **Committee members present:**

Councillor Nic Holladay (Chair)

Councillor Robert Broad (Vice-Chair)

Councillor Craig Manuel

Councillor Loraine Rappe

Councillor Sandy Phillips-Lee

Councillor Sheila Chambers

Councillor Kathryn Holladay

Councillor Mike Little

Councillor Malcolm Burt

### **Members of the Public – 15**

Cllr Holladay opened the meeting and welcomed members of the public and the Committee

#### **1. Apologies for absence – Parish Clerk, Nicki Oliver**

Cllr Craig Manuel advised the Committee that the Parish Clerk, Nicki Oliver, had tendered her resignation.

In the Clerks absence minutes to be taken by Cllrs Sandy Phillips-Lee/Robert Broad

#### **2. Declarations of interest on Agenda items**

Cllr Malcolm Burt – Declared interest in Mill Lane (4.1.1)

Cllr Mike Little – Declared interest in Knowle Village Hall (4.2.1.2)

#### **3. Public Participation (15 mins allocated for public speaking - with no more than 5 minutes per speaker)**

**A member of Waltham Wolves FC** questioned whether Parish Council Members also linked to Knowle Residents' Association & Wickham Residents' Association had conflicts of interest regarding Mill Lane Sports and Recreation site. Cllr Holladay stated that the Monitoring Officer at Winchester City Council had been consulted on the matter. There are no pecuniary or other interests that constitute a conflict for the councillors concerned: Cllr Holladay stated clearly the responsibilities and obligations of councillors in debate and decision-making. The questioner listed stated his view of the benefits a 3G pitch would bring to the village and that there would be no significant increase in traffic.



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## **District Councillor Chris Chamberlain raised three matters:**

- Concern that Mill Lane updates published on the parish Council website are inaccurate and imbalanced. Cllr Holladay replied that he had responded fully to Cllr Chamberlain's concerns in email exchanges. There was one error in one of the updates which should have been corrected but was still outstanding; he would follow-up to make sure the correction was made. Otherwise, having reviewed the content Cllr Holladay declared that the content to be fair and balanced.
- why is netball being considered for Mill Lane when there is no netball in the village? Cllr Holladay replied that netball was an option in the proposals put forward from the Forum to the Council on account of the growing popularity of the sport and the need to be catering for possible future needs not responding only to interests already functioning in the parish. Cllr Holladay advised there is a Club in Knowle but they cannot play in Knowle and they had not been represented in the Forum. Cllr Holladay further advised that the purpose of ongoing data collection was, among other things, to establish potential demand.
- The financial estimates of costs and revenues published on the parish website were not, but should, be referenced. Cllr Holladay confirmed that the cost elements have all been referenced to authoritative sources and that revenue estimates needed to be validated. Validation was to be progressed by the ongoing data collection process which would be subject to further scrutiny before a final financial assessment could be concluded.

Cllr Holladay stated that because of Cllr Chamberlain's prior involvement in the Forum the Parish Council would appreciate his closer involvement as the project progressed and would follow up with him regarding possible steps after the meeting.

**A member of the public** asked how much had the developer given for the Mill Lane project; what would happen to the money if it was not used? Councillor Holladay confirmed the amount was £500,000. Cllr Manuel advised £50,000 had already spent on consultant fees and that if the Mill Lane project did not proceed the money would have to be given back.

**The member of public stated that there was no provision for the youth of the village to which** Cllr Holladay stated that the options being considered for Mill Lane included several elements for young people, including junior football, which had been highlighted in the Winchester Playing Pitch Strategy as being underprovided, whereas senior football was not.

**A member of the public who has been a coach for Waltham Wolves** emphasised the huge benefit sport has on young people and decisions about Mill Lane will impact lives of children for years into the future. He expressed concern that Cllrs may have personal agendas instead of considering what is right for the village. Cllr Holladay re-emphasised the duties and obligations of councillors and that they were all bound to be open-minded about decisions; that there is a need for junior football pitches; that options being considered include junior football; and that the process being pursued considers all constituent views.

## **4. Minutes of the Meeting 18th July**

**RESOLVED:** Minutes of Meeting 18<sup>th</sup> July 2023 were approved.

**Proposed:** Cllr Rappe

**Seconded:** Cllr Manuel

**All in favour**



# Wickham and Knowle Parish Council

## 4.1 Wickham

### 4.1.1 Mill Lane

#### i) Project Plan

- The Project plan is on Parish Council website
- Feedback was requested from all meeting attendees on whether anything was missing – no comments from the room.
- It is hoped initial planning will be submitted in April/May next year.

#### ii) Data collection

- A programme to update and provide new data in order for use in resident consultation is being pursued. **Action:** Cllr N Holladay, Target completion by 30/9/23
- A draft survey was in discussion with chair of tennis club in progress. A similar survey among netball clubs was being progressed with England Netball.
- A session has been requested with Wickham Primary School to establish the school's formal aspirations for use of Mill Lane
- A survey for football clubs is being discussed with Cllr Burt

#### (iii) Fieldform brief

- Item outstanding. **Action:** Cllr N Holladay to take this up.

#### (iv) Consultation

**RESOLVED:** The Committee would like to appoint a professional market research company to conduct the final consultation to ensure that the results are valid and complete. Proposal to be put on the next Full Council agenda for approval.

Cllr N Holladay to speak with Cllr Burt regarding the options being considered.

Assuming Full Council approves the proposal, the next step is for a brief to be drawn up to go out to tender.

**Proposed: Cllr N Holladay**

**Seconded: Cllr Rappe**

**All in favour**

**(v) 106 School Road update** – a sum of £150,000 was agreed by the developer to be used for improvement of sports facilities on the Rec. The agreement was signed in 2017. It is uncertain that the money is held in WCC and there is fear that if it is but has not been utilised within five years of signature it may have to be paid back. The suggestion that the funds could be transferred to Mill Lane also needs checking: preliminary advice from a planning consultant is that the money can only be used at the Rec. **ACTION** Cllr N Holladay to follow up.

### 4.1.2 Other Projects

#### (i) Disabled access to the recreation ground play area

There is now a fence around it – so assumption is work has started.

#### (ii) Outdoor gym equipment for recreation ground

Now installed.

#### (iii) Titan swing resurface on Wickham Recreation Ground

This item returned to Committee due to a price increase. No quotes received by Committee. Item deferred to next meeting.



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## **(iv) Replacement LED floodlights**

No quotes received by Committee. Item deferred to next meeting.

## **(v) Request from Wickham Community Tennis Club for windbreaks**

Parish Council need to see more details before any further action or decision – item deferred to next meeting.

## **(vi) Glebe Working Party and land transfer/lease update**

Meeting to be held 21<sup>st</sup> September.

## **4.2 Knowle**

### **4.2.1 Projects**

#### **(i) Improvements to Knowle skatepark including bins and benches**

No information available for meeting. Cllr Manuel to follow up with Clerk

#### **(ii) Barbastelle Walk multi-play unit replacement**

No information available for meeting. Item deferred to next meeting

#### **(iii) Requests from residents for additional picnic benches closer to the village hall**

Precept request to be made in December 2023 for 2 new benches, residents will be consulted with regarding the best location.

**Proposed: Cllr Manuel**

**Seconded: Cllr K Holladay**

**All in favour**

### **4.2.1.2 Knowle Village Hall**

#### **(i) Review of the use of the Knowle Village Hall by evaluating its current facilities and services and to take it forward for the next decade**

Cllr Rappe stated views from residents were ongoing but a formal survey would be delayed until the Parish Council is clear what is happening as one room will now be used as a Parish office. All agreed to defer any decisions to next meeting.

#### **(ii) Request to repaint the white lines in the car park**

All agreed to get quotes to repaint the white lines. Cllr Rappe requested the correct paint is used this time.

#### **(iii) Review of the pizza vehicle in the car park**

Cllr Manuel advised that residents were not happy with the pizza vehicle being permanently parked in the village green car park. Cllr Rappe advised that Councillors had not been advised of any contracts for this to occur and that it was taking up to three car parking spaces. It is setting a precedent for other potential vendors to request the same arrangement.

#### **(iv) Review size and location of recycling bins in Knowle car park**

LR indicated that the current size of the recycling bin was inadequate for the size of the green and it is always overflowing. It is requested that a larger one is considered.

**Action: Cllr Manuel to progress**



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**(v) New café opened at the Knowle Hall**

This had not been agreed by Council but progressed through the Clerk and the Hall Manager. It was agreed that if this was to continue it had to be properly agreed by Council. **Action:** Cllr Manuel to progress

**(vi) Proposal to HR Committee to review Knowle Hall management "committee" structure** All agreed to be reviewed by HR Committee. **Action:** Cllr Manuel to progress

**5. Unmanaged risks within this committee's remit**

No unmanaged risks were identified.

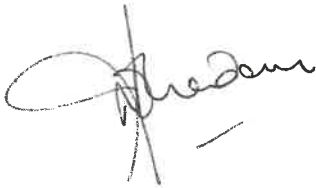
**6. Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available**

None identified.

**7. Recent correspondence/ reports from meetings attended of relevance to this committee**

None identified.

Cllr N Holladay thanked everyone for attending & closed the meeting at 8:15pm.

 16/11/23