



Wickham and Knowle Parish Council

Recreation Committee

Dear Committee Member

I hereby give you notice that a meeting of the **Recreation Committee** will be held at **Knowle Village Hall, PO17 5LG** on **Thursday 30th May at 7pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The meeting will be open to the public unless the Council directs otherwise. Meeting Papers are available on request from the Clerk, except where classified confidential.

- 1 To elect a Vice-Chair of the Committee
- 2 To receive apologies for absence
- 3 To receive declarations of interest on agenda items
- 4 Public Session
- 5 To approve minutes of the meeting held on the 25th April 2024
- 6 To receive the Clerks Action Plan and updates on matters arising
- 7 To receive Business Managers Action Plan and updates on matters arising

Knowle

- 8 To receive an update on Barbastelle play equipment tender (Cllr Manuel)
- 9 To consider the quote to jet wash Greater Horseshoe Play Area
- 10 To consider the quote to jet wash Victoria Mews Play Area
- 11 To consider the quote to clear brambles at Consort Mew's play area

Knowle Village Hall

- 12 To receive an update on hall extension
 - 12.1 Proposal to complete RIBA Stage 3 with Axis Architects – Planning Application - £2050.00 as per agreement (Precept Budget Knowle Projects)
- 13 To review hire charges and any informal hire agreements

Wickham

Mill Lane

- 14 To consider the fee proposals for landscape architect designs and confirm the parish council are to proceed with finding an affordable alternative solution for Mill Lane

Other

- 15 To receive an update on the repairs to the MUGA and consider re-opening to the community
- 16 To consider supporting a summer youth programme
- 17 To receive an updated timeline for the Grounds Maintenance Contract tender and to consider reviewing the parish maintenance/facilities manager role as part of this process
- 18 Recent correspondence/ reports from meetings attended of relevance to this committee

Tracey Molloy

Locum Clerk and RFO to Wickham and Knowle Parish Council

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24th May 2024