



Wickham and Knowle Parish Council

Recreation Committee

Minutes of the Recreation Committee held at Knowle Village Hall, Thursday 30th May 2024, 7pm

Committee members present:

Cllr Nic Holladay (Chair), Cllr Malcom Burt, Cllr Sheila Chambers, Cllr Kathryn Holladay, Cllr Craig Manuel, Cllr Sandy Phillips-Lee, Cllr Loraine Rappé

In Attendance: Sophie Thorogood, Parish Clerk & RFO
3 Members of the Public

1. To elect a Vice-Chair for the Committee:

RESOLVED: Cllr Rappé nominated Cllr Burt as the Vice-Chair for the Committee, seconded by Cllr N Holladay and carried.

2. Apologies for absence – Cllr Broad

3. Declarations of interest on Agenda: None

4. Public Session – 1 member of public was in attendance observing only. 2 members of public attended to discuss Agenda Item 16.

5. Minutes of the Meeting 25th April 2024

RESOLVED: Minutes of the Meeting were approved and signed as a true record, proposed Cllr Phillips-Lee, seconded by Cllr Chambers and carried.

6. Clerks Action Plan: Noted. Review of signage to be added

7. Business Manager update: Noted. Knowle Hall CCTV to be checked to see if there is coverage for the car park

Knowle

8. Barbastelle Play Area: The previous tender was not successful as the required installation date was too restrictive. The Clerk was requested to put a new contract tender on the website, removing the required installation date. **ACTION: Clerk**

9. To consider the quote to jet wash Greater Horseshoe Play Area

10. To consider the quote to jet wash Victoria Mews Play Area

11. To consider the quote to clear brambles at Consort Mew's play area

These 3 quotes were discussed and voted on altogether.

RESOLVED: the Clerk was asked to confirm with Siam Landscapes to accept all 3 quotes, as proposed by Cllr Rappé, seconded by Cllr Phillips-Lee and carried unanimously.

The 2 members of public present arrived at 7.30pm to discuss agenda item 16 so the Chair moved the agenda order

16. To consider supporting a summer youth programme:

Due to the increase of anti-social behaviour in Wickham, a group of volunteers have come together offering to host a pilot scheme during the summer holidays of semi-structured youth engagement sessions. These sessions would be held once a week at both Knowle and Wickham, 12 sessions in total. The activities would be a variety of group and independent work, led by youth workers.



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Surveys would be taken after each session and the feedback would be used to tailor the session structures and build towards the group becoming constituted formally after the pilot scheme. This would enable the group to apply for grants elsewhere and have their own insurance. As the group are not constituted, they have approached the Parish Council for financial support to host these sessions as they cannot obtain their own insurance.

The aim is not to resurrect the two previous Youth Clubs, but instead create 1 organisation that would only need one set of trustees, one set of equipment, and build on the amazing number of volunteers already having agreed to give their time to re-introduce a fully constituted Youth Club in the future.

The Councillors were invited to ask questions of the 2 representatives. The questions were around the age limit as they felt 8-16 years old was too wide and suggested 8-14. The numbers would be limited to 20 children initially but could rise as the volunteers gained more experience.

Cllr Manuel was concerned that according to old minutes of Wickham Youth Club, there is money left in their account after the club was wound up in 2022. The Clerk has emailed an old Trustee to find out more information but had not received a reply in advance of the meeting. One of the members of public explained that any funds left in either old Youth Club cannot be easily accessed unless requests are made to the Charity Commission. The Chair concurred with this point based on experience of setting up a Charity.

RESOLVED: Subject to the Clerk confirming a satisfactory insurance schedule and a suitable way of paying the costs, it was agreed to recommend to Finance Committee in supporting a grant of £2,410 to support the summer youth pilot scheme, as proposed by Cllr N Holladay, seconded by Cllr Burt and carried unanimously.

ACTION: For the Clerk to investigate insurance issues and write appropriate Policies.

2 members of public left the meeting 20:16.

Knowle Village Hall

12. To receive an update on hall extension

12.1 Proposal to complete RIBA Stage 3 with Axis Architects: Cllr Manuel held a meeting on 29th May with residents to show the extension plans. On the night, attendees had been asked to fill out feedback forms on the current plans. He explained that to the meeting that he needed to be able to show Homes England evidence of the extensions planning approval in order to finalise negotiation of the S106 for Ravenswood.

Cllr N Holladay expressed concerns at the size of the extension and the potential cost to the Council. Cllr Manuel explained that the current negotiations with the developers of the 200 new homes in Knowle required planning permission for the extension before the developers would consider S106 funding towards the cost of the extension.

Cllr K Holladay asked if the extension would impede on the football pitch outside of the village hall. Cllr Manuel confirmed that the Architects had measured the extension and FA rules would be adhered to.



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Cllr K Holladay also expressed concerns that if grant applications relating to Sports Facilities grants, the priority should be given to the Recreation Pavilion and football pitch. Cllr Manuel confirmed that Sports England grants would be prioritised for the Recreation Pavilion, and said that Planning Permission is normally granted for 3 years

Motion 1: It was proposed to complete RIBA Stage 3 with Axis Architects for a cost of £2,050, as proposed by Cllr Manuel, seconded by Cllr Rappé, with 4 Cllrs voting yes

Motion 2: It was proposed to give a full presentation to Full Council to understand the extension plans, show evidence behind the proposal, present a business plan and not pay the invoice, as proposed by Cllr N Holladay. No Cllrs seconded this motion.

RESOLVED: To complete RIBA Stage 3 with Axis Architects for a cost of £2,050, as proposed by Cllr Manuel, seconded by Cllr Rappé and carried with Cllrs N Holladay and K Holladay voting against, and Cllr Burt abstaining.

In closing this agenda item the Chair re-stated that he expected to see the business plan and evidence for its support for the revised hall structure.

13. To review hire charges and any informal hire agreements: Cllr N Holladay suggested that as the terms and conditions need reviewing, this item be deferred to a future meeting, and the Clerk & Business Manager be asked to compare hall booking rates in the local area for comparison.

ACTION: Cllr N Holladay to pass terms & conditions suggested amendments to Clerk/BM. Clerk/BM to compare hall hire rates.

Mill Lane

14. To consider the fee proposals for landscape architect designs: Two quotes had been received from three companies approached for landscape architect designs and distributed to the Committee in advance of the meeting.

RESOLVED: It was proposed to recommend to Finance Committee to accept the quote from Deacon Designs for £5,250, with the funding taken from the Mill Lane earmarked reserve, as proposed by Cllr N Holladay, seconded by Cllr Manuel and carried.

Wickham

15. To receive an update on the repairs to the MUGA and consider re-opening to the

Community: The Clerk explained that during the repairs to the net in May half term, the builder had found further damage to the floodlighting control box, which was left with a dangerous live wire. The Clerk was asked to request the School Caretaker switches off the fuse controlling the box, and the MUGA to remain closed to bookings until repair work can be completed.

ACTION: The Clerk to make a request to the school caretaker re switching off the control box and investigate other options for netting material and to investigate the possibility of moving the control box for the floodlighting into the Community Centre



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16. Recreation Ground football pitch: Hampshire FA have met with the Council on site for pitch inspections, follow up questions need to be answered.

17. To receive an updated timeline for the Grounds Maintenance Contract tender and to consider reviewing the parish maintenance/facilities manager role as part of this process: The revised timeline was included in the document pack for the meeting and no amendments were made.

ACTION: Clerk to review the current tender and prepare a draft document for the working group.

18. Recent correspondence/ reports from meetings attended of relevance to this committee:

- Cllr Burt informed everyone that he has asked a local farmer to prepare a quote for the drainage works needed to Wickham Recreation Ground.
- Cllr Chambers suggested that the Council considers entering Wickham into the Hampshire & Isle of Wight Village of the Year in 2025; the village is not ready to be considered for 2024.
- A resident has approached the Council about a Wickham in Bloom Community Group. There is already a volunteer litter picking group in Wickham and the Clerk will facilitate a meeting with both groups to find out how the Council can be involved. There is potential for cost savings in the future in the Grounds Maintenance contract relating to the hanging baskets & flower beds.

Meeting Closed, 9.23pm

Signed.....

Date.....