

## **Policy and Finance Committee**

Minutes of the Policy and Finance Committee held at Wickham Community Centre

Thursday 14<sup>th</sup> December at 7pm

**Committee members present** Craig Manuel (Chair), Robert Broad (Vice-Chair), Nic Holladay, Kathryn Holladay, Loraine Rappe

In Attendance: Tracey Molloy – Locum Clerk

- 1. Apologies for absence: None.
- 2. Declarations of interest on agenda items: None
- 3. **Public Session:** 2 members of public were in attendance. 1 observing and 1 to discuss agenda item 7.
- Minutes of the meeting held on the 13<sup>th</sup> July 2023 RESOLVED: Minutes of the meeting having been circulated were approved and signed by the Chair

Proposed: Councillor Broad

Seconded: Councillor Manuel

 5. Appointment of temporary Finance Support RESOLVED: Additional finance support approved. Maximum 15 hours a week, £20 per hour.
Proposed: Councillor Manuel
All in favour

### 6. Financial Internal Controls Report

Internal Auditors initial report received. There are numerous recommendations that the Parish Council need to address. The Clerk will report on progress.

### 7. The Glebe Working Party - Grant application

Update from Mark Ashton with regard to what future maintenance of The Glebe may look like and the need for an ecological survey to take place. It was agreed that the Council need to review the best way to financially support The Glebe working party, the grant process is not the correct way forward. A second quote for an ecological survey is required before it can be progressed.

#### 8. 2024-25 Budget

Budget discussed, any further requests need to be given to the Clerk or Chair before the end of the year. Final budget and precept to be approved at Full Council in January 2024.

# 9. Recent correspondence/ reports from meetings attended of relevance to this committee: None



10. Date of next meeting: 22<sup>nd</sup> February 2024

Meeting Closed, 8pm

Signed.....

Date.....