



# Wickham and Knowle Parish Council

Minutes of the meeting of the above Council held at Knowle Village Hall, Knowle Avenue, Knowle PO17 5GR on 9<sup>th</sup> April 2024 at 7pm.

**Present:** Councillors: Craig Manuel (Chair), Robert Broad (Vice-Chair), Sheila Chambers, Kathryn Holladay, Nic Holladay, Loraine Rappe, Malc Burt, Sandy Phillips-Lee

**In attendance:** District Councillor Chris Chamberlain, Locum Parish Clerk Tracey Molloy

1. **Apologies for absence:** None
2. **Declarations of interest:** None
3. **Public Session:** District Councillor Chris Chamberlain was observing the meeting and informed the Council that district representation has been requested for the meeting the Parish Council are proposing to have with Winchester City Council.
4. **Recreation Committee (Cllr N Holladay)**
  - 4.1. New café at Knowle Village Hall and contract: Suggested amendments made during the meeting, and any further tweaks to be submitted to the Clerk as soon as possible. Revised copy will be disseminated for approval.

## Mill Lane

- 4.2. **RESOLVED:** Proposal to seek a meeting with Winchester City Council to discuss the current situation so that all are brought to the same understanding of the financial difficulties confronting the Mill Lane project approved.

Such meeting should also consider the financial projections made for the installation and operating finances of different sporting assets that might be included at Mill Lane

Proposed Councillor N Holladay

Seconded Councillor Greenbank

All in favour

- 4.3. **Improvements to the Recreation Ground**

**RESOLVED:** The following proposals were approved to improve the Recreation Ground

- 4.3.1. Obtain the pitch remediation recommendations of Hampshire FA, at a cost of £100 per inspection

Proposed Councillor N Holladay

Seconded Councillor C Manuel

All in favour

- 4.3.2. Obtain proposals for potential drainage works off Lysander Field

Proposed Councillor N Holladay

Seconded Councillor L Rappe

All in favour

- 4.3.3. Tender for a replacement pavilion and secure bids. Clerk to review timeline and publish

Proposed Councillor N Holladay

Seconded Councillor K Holladay

All in favour

**5. Motion for confidential business**

The following motion will be moved on the completion of the above business: "That in view of the confidential nature of the business about to be transacted involving sensitive business, the public and the press be temporarily excluded, and they are instructed to withdraw."

**6. To consider the proposed new committee structure for the Parish Council**

The proposed structure was reviewed and the following decisions made:

- Keep Sport & Recreation to stay as one Committee. It was noted that there may need to be additional meetings called to keep Recreation Committee from going over on time each meeting.
- Keep GP Committee in place
- 2 new Committees to be formed:
  - HR
  - Open Spaces

**7. To approve the Terms of Reference for the HR Committee**

HR TOR discussed line by line. Councillor N Holladay to make suggested amendments and circulate

Meeting closed 9.15pm

Signed.....

Date.....