



Wickham and Knowle Parish Council

Minutes of the meeting of the above Council held at Wickham Community Centre, Mill Lane, Wickham PO17 5AL on Thursday 9th May 2024 at 7pm.

Present: Councillors: Craig Manuel, Sheila Chambers, Kathryn Holladay, Nic Holladay, Loraine Rappé, Malc Burt, Sandy Phillips-Lee, Leah Greenbank

In attendance: District Councillor Chris Chamberlain, District Councillor Neil Cutler, 7 members of the public, Locum Parish Clerk Tracey Molloy, Parish Clerk Sophie Thorogood

1. Election of Parish Council Chairman

Invitations for nominations for the position of Chairman of the Council were requested.

Councillor Manuel was nominated.

Proposed by Councillor Phillips-Lee

Seconded by Councillor Rappé

Councillor Manuel accepted the nomination

RESOLVED that Councillor Manuel be elected as Chairman of the Parish Council for the year 2024-25

2. Chairman's Declaration of Acceptance of Office

Councillor Manuel duly signed the Declaration of Acceptance of Office

3. Election of Parish Council Vice-Chair

Invitations for nominations for the position of Vice-Chairman of the Council were requested.

Councillor K Holladay was nominated.

Proposed by Councillor Manuel

Seconded by Councillor Chambers

Councillor K Holladay accepted the nomination

RESOLVED that Councillor K Holladay be elected as Vice-Chairman of the Parish Council for the year 2024-25

4. **Apologies for absence:** Councillor Robert Broad

5. **Declarations of interest:** None

6. **Public Session:** Members of public were in attendance to discuss the Taste of Wickham grant application.

7. **Report from County Councillor:** No report available due to date change of meeting

8. Reports from District Councillors:

District Councillor Chris Chamberlain made a statement regarding the additional housing numbers Winchester City Council are asking of the Parish Council. Councillor Chamberlain stated that he was dismayed to read the recent updates from the Parish Council, noting that Winchester's decision to seek an additional site for 100 houses in

Wickham was based on legal advice, and that the City Council need a local plan that's sound and won't be challenged.

Councillor Chamberlain also updated on the logistics of the Horse Fair.

District Councillor Neil Cutler updated the meeting on the Local Cycling and Walking Infrastructure Plan (LCWIP).

Public engagement starts Monday 13th May at midday, for a period of 8 weeks until the 7th July 2024.

9. **Chairman's announcements:**

Councillor Manuel wished Councillor Rappé a happy birthday and thanked her for attending Full Council.

Councillor Manuel thanked the Locum Clerk for helping the Parish Council over the last 6 months and welcomed Sophie Thorogood, the new permanent Clerk and RFO. Sophie is working part-time until the end of May, and then Full Time.

Councillor Manuel congratulated Councillor Clear as returning District Councillor.

There are currently two parish councillor vacancies. The Council recommend attending 3 meetings before applying.

Councillor Manuel updated on the current concerns regarding the Welborne Development. The loss of trees and hedgerows in Knowle, and demands on Wickham Surgery.

10. **Minutes of 5th March 2024 and the Extra Ordinary Full Council 9th April 2024**

RESOLVED: Minutes approved and signed as true record

11. **General Power of Competence**

The Council still meets the eligibility criteria for the General Power of Competence following staffing changes noted.

12. **Committee members and committee Chairs**

RESOLVED: The following committee members were appointed:

Recreation Committee

Chair – Councillor N Holladay

Members: Councillors; Manuel, Rappé, K Holladay, Burt, Chambers, Phillips-Lee

Planning and Highways Committee

Chair – Councillor Rappé

Members: Councillors; Chambers, N Holladay, K Holladay, Manuel, Phillips-Lee

General Purposes Committee

Chair – Councillor Phillips-Lee

Members: Councillors; Manuel, K Holladay, N Holladay, Chambers, Greenbank, Rappé

HR Committee

Chair – Councillor Rappé

Members: Councillors: Manuel, N Holladay, Rappé

Open Spaces Committee – deferred

Wickham Water Meadows Committee

Chair – Councillor Manuel

Members: Councillors: Manuel, K Holladay, Burt, Chambers

13. Recreation Committee (Cllr N Holladay)

13.1. **Minutes of the meeting held 21st March 2024:** received and noted

13.2. Knowle Hall Café Contract

RESOLVED: Café Contract approved.

Proposed Councillor Manuel

Seconded Councillor N Holladay

All in favour

14. Planning Committee (Cllr L Rappe)

14.1. **Minutes of the meeting held 14th March 2024:** received and noted

14.2. Perimeter lighting at Wykeham Vale and residents consultation letter

RESOLVED: The proposal for perimeter lighting at Wykeham Vale and residents consultation letter was approved.

Proposed Councillor N Holladay

Seconded Councillor Manuel

All in favour

15. General Purposes Committee (Cllr K Holladay)

15.1. **Minutes of the meeting held 29th February 2024:** received and noted

16. Finance Committee (Cllr Manuel)

16.1. **Minutes of the meeting held 22nd February 2024:** received and noted

16.2. Grant applications:

RESOLVED: The following grant applications were approved:

16.2.1. Wickham and Knowle Pickleball Club - £233.89

16.2.2. Wickham Twinning Association - £500

16.2.3. Knowle Residents Association - £550

Proposed Councillor Manuel

Seconded Councillor Phillips-Lee

All in favour

17. To approve the proposal for an ecology survey of the Glebe by Arcadian, at a cost of £964

RESOLVED: The proposal for an ecology survey of the Glebe by Arcadian, at a cost of £964 was approved. Budget to be taken from the General Reserve and repaid when the S106 monies for the Glebe are received.

Proposed Councillor N Holladay

Seconded Councillor K Holladay

All in favour

18. Taste of Wickham Grant Application

RESOLVED: Grant of £1500 approved, with £2300 ring fenced within the donations budget in case of any shortfall.

Proposed Councillor Manuel

Seconded Councillor Rappé

All in favour

District Councillor Chris Chamberlain also donated £1700 to the Taste of Wickham. Which is instead of his usual donation to the Parish for a Christmas tree.

19. Re-drawing the boundary between Wykeham Vale and the Northern Open Space and cover the legal expenses it incurs in doing so

RESOLVED: Re-drawing of the boundary approved. Legal costs of up to £1000 approved.

Proposed Councillor Manuel

Seconded Councillor N Holladay

All in favour

- 20. **To receive the interim internal audit report:** Noted
- 21. **To receive correspondence:** Concerns received from residents regarding Mayles Lane – update covered by District Councillor Chris Chamberlain
- 22. **Date of next meeting:** 27th June 2024

Meeting closed 9pm

Signed.....

Date.....