



Wickham and Knowle Parish Council

Recreation Committee

(Chair Cllr Nic Holladay **Members:** Cllr Malcom Burt (Vice-Chair), Cllr Sheila Chambers, Cllr David Evans, Cllr Kathryn Holladay, Cllr Craig Manuel, Cllr Loraine Rappé, Cllr Ben Sawyers

Dear Committee Member

I hereby give you notice that a meeting of the **Recreation Committee** will be held at **Knowle Village Hall, PO17 5GR on Thursday 24th October 2024 at 7pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The meeting will be open to the public unless the Council directs otherwise. Meeting Papers are available on request from the Clerk, except where classified confidential.

Agenda item	Title	Lead	Page
1.	To receive apologies for absence	Chair	-
2.	To receive declarations of interest on agenda items	Chair	-
3.	Public Session	Chair	-
4.	To approve the minutes of the meeting held on 19 th September 2024	Chair	
5.	To receive an update on the Glebe Working Party	GWP	
6.	To receive the Clerk's Action Plan and updates on matters arising	Clerk	
7.	To receive Business Manager's Action Plan and updates on matters arising	Clerk	
Knowle			
8.	To consider quotes for the tree work to Knowle Village Green and appoint a contractor	Clerk	
Knowle Village Hall			
9.	To consider quotes to move the fire alarm panel from the office to the foyer	Clerk	
10.	To consider quotes for remedial repairs to the emergency lighting	Clerk	
11.	To consider quotes for an Electrical Installation Condition Report (EICR)	Clerk	
12.	To approve a quote for sanding and resealing the sports hall	Clerk	
13.	To approve a free hire for a Charity fundraising Pickleball event	Clerk	
Wickham			
14.	To receive an update on the Lysander Meadow drainage project	Cllr Burt	
15.	To receive an update on the replacement Wickham Recreation Pavilion and approve the final plans to go out to tender	Chair	
16.	To consider a quote to install a Smartaccess pedestrian gate to the Wickham MUGA and make a recommendation to Full Council	Clerk	
17.	To consider quotes to clean the Tennis Courts in Spring 2025	Clerk	
Mill Lane			
18.	To receive an update on the Mill Lane project	Chair	
19.	To approve the briefing document to be submitted to WCC towards change of use of the Mill Lane site from sports pitches	Chair	

Other			
20.	To receive an update on the proposed pitch improvement strategy for the Parish	Chair	
21.	Recent correspondence/ reports from meetings attended of relevance to this Committee	Clerk	
Confidential			
22.	Motion for confidential business The following motion will be moved on the completion of the above business: "That in view of the confidential nature of the business about to be transacted involving sensitive business, the public and the press be temporarily excluded, and they are instructed to withdraw."	Chair	
23.	To receive the Grounds Maintenance Contract tenders and agree a shortlist	Chair	

Sophie Thorogood
Clerk and RFO to Wickham and Knowle Parish Council
clerk@wickhamparishcouncil.org
20th October 2024