



# Wickham and Knowle Parish Council

## General Purposes Committee

**(Chair** Cllr Sandy Phillips-Lee **Members:** Cllr Sheila Chambers, Cllr David Evans, Cllr Leah Greenbank, Cllr Kathryn Holladay, Cllr Nic Holladay, Cllr Craig Manuel, Cllr Ben Sawyers

Dear Committee Members

I hereby give you notice that a meeting of the **General Purposes Committee** will be held at **Knowle Village Hall, PO17 5GR on Thursday 23<sup>rd</sup> January 2025 at 7:00pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

*The meeting will be open to the public unless the Council directs otherwise. Meeting Papers are available on request from the Clerk, except where classified confidential.*

Agenda item	Title	Lead	Page
1.	To receive apologies for absence	Chair	-
2.	To receive declarations of interest on agenda items	Chair	-
3.	Public Session	Chair	-
4.	To approve the minutes of the meeting held on 10 <sup>th</sup> October 2024	Chair	
5.	To receive an update from the Clerk on matters arising	Clerk	
6.	To receive an update on the adoption of the red telephone box in Wickham Square	Clerk	
7.	To receive an update on the Shell roundabout project and approve a quote for gardening services to apply for the maintenance licence	Clerk	
8.	To discuss arrangements for the replacement noticeboard in Mayles Lane, Knowle	Clerk	
9.	To review the Christmas 2024 plans in both Wickham and Knowle	Chair	
10.	To agree a donation to the National Firefighter's Charity for volunteer work carried out for the two Christmas trees	Chair	
11.	To receive an update on the Wickham Emergency Plan	Cllr K Holladay	
12.	To discuss arrangements for the VE 80 event on 8 <sup>th</sup> May 2025	Chair	
13.	To consider purchasing a flagpole for Knowle Village Green for VE 80 event and to help mark future events	Chair	
14.	To discuss arrangements for the Parish Assembly on 22 <sup>nd</sup> May 2025	Chair	
15.	To agree an official date for the Parish Assembly each year for future bookings at Wickham Community Centre	Chair	
16.	To discuss arrangements for the Wickham Horse Fair on 20 <sup>th</sup> May 2025	Clerk	
17.	To recommend to Full Council to proceed with new .gov.uk domain website and new email addresses to also incorporate Knowle	Clerk	



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18.	To discuss hiring a Parish Accredited Community Safety Officer (ACSO) and agree any recommendations to be considered by HR Committee and Full Council	Clerk	
19.	Recent correspondence/ reports from meetings attended of relevance to this Committee	Clerk	

**Sophie Thorogood**  
**Clerk and RFO to Wickham and Knowle Parish Council**  
**[clerk@wickhamparishcouncil.org](mailto:clerk@wickhamparishcouncil.org)**  
**19<sup>th</sup> January 2025**



# Wickham and Knowle Parish Council

*(under 14, show bin issue Barbastelle, bench outside Wickham fish& chip)*