



# Wickham and Knowle Parish Council

## Recreation Committee

**(Chair** Cllr Nic Holladay **Members:** Cllr Malcom Burt (Vice-Chair), Cllr Sheila Chambers, Cllr David Evans, Cllr Kathryn Holladay, Cllr Craig Manuel, Cllr Loraine Rappé, Cllr Ben Sawyers

Dear Committee Member

I hereby give you notice that a meeting of the **Recreation Committee** will be held at **Knowle Village Hall, PO17 5GR on Thursday 27<sup>th</sup> February 2025 at 7pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

*The meeting will be open to the public unless the Council directs otherwise. Meeting Papers are available on request from the Clerk, except where classified confidential.*

Agenda item	Title	Lead	Page
1.	To receive apologies for absence	Chair	-
2.	To receive declarations of interest on agenda items	Chair	-
3.	Public Session	Chair	-
4.	To approve the minutes of the meeting held on 16 <sup>th</sup> January 2025	Chair	
5.	To receive an update from the Glebe Working Party	GWP	
6.	To receive the Clerk's Action Plan and updates on matters arising	Clerk	
7.	To receive the Business Manager's Action Plan and updates on matters arising	Clerk	
<b>Knowle Village Hall</b>			
8.	To consider quotes for remedial surfacing works to the Knowle MUGA and recommend to Full Council	Chair	
9.	To consider quotes for repainting the Knowle Village Hall car park spaces	Clerk	
<b>Wickham</b>			
10.	To receive an update on the replacement Wickham Recreation Pavilion project	Chair	
11.	To approve a cost of £275 for Sports Facility Planning & Design Ltd to produce the tender document for the Tennis Courts resurfacing	Clerk	
12.	To delegate to the Clerk to load the tender documents onto Contracts Finder website for the Tennis Courts resurfacing	Chair	
<b>Mill Lane</b>			
13.	To receive an update on the Mill Lane project	Chair	
14.	To consider the proposal from Cllr Manuel for Deacon Design to complete 2 design options to be used for a Mill Lane consultation as per proposal FP1475-1 and approve the associated costs of £2400. Option 1 Country Park. Option2: Country Park with Sport Provision to meet s106 requirements as per draft vision supplied by Cllr. Craig Manuel.	Cllr Manuel	
15.	To agree the structure of a consultation exercise with residents for Mill Lane and Glebe Open Space	Chair	
16.	To recommend to Full Council a budget for a consultation exercise with residents for Mill Lane and Glebe Open Space	Chair	

<b>Other</b>			
17.	Recent correspondence/ reports from meetings attended of relevance to this Committee	Clerk	

**Sophie Thorogood**  
**Clerk and RFO to Wickham and Knowle Parish Council**  
**clerk@wickhamparishcouncil.org**  
**20<sup>th</sup> February 2025**