



Wickham and Knowle Parish Council

Finance Committee

(Chair: Cllr Craig Manuel Members: Cllr Robert Broad, Cllr Nic Holladay, Cllr Sandy Phillips-Lee, Cllr Loraine Rappé)

Dear Councillors

I hereby give you notice that a meeting of the Finance Committee will be held at **Knowle Village Hall, PO17 5GR on Thursday 3rd April 2025 at 8.00pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The meeting will be open to the public unless the Council directs otherwise. Meeting Papers are available on request from the Clerk unless classified as Confidential

Agenda item	Title	Lead	Page
1.	To receive apologies for absence	Chair	-
2.	To receive declarations of interest on agenda items	Chair	-
3.	Public Session	Chair	-
4.	To approve the minutes of the meeting held on 23 rd January 2025	Chair	
5.	To approve the confidential minutes of the meeting held on 23 rd January 2025	Chair	
6.	To receive an update from the Clerk on matters arising	Clerk	
7.	To consider grant applications from the following organisations:	Chair	
7.1	Wickham Festival - £5,000	Chair	
7.2	Taste of Wickham - £5,000	Chair	
7.3	Wickham in Bloom - £1,238	Chair	
8.	To note a £500 annual grant to Wickham Twinning Association as approved in April 2024	Chair	
9.	To discuss a change in procedure for Parish funded events that are managed by the Parish Council Business & Events Manager and funded by the Parish Council	Chair	
9.1	To approve a budget of £2,000 for the Knowle Summer Fete, managed by the Parish Council's Business & Events Manager, funded from nominal 5710 - Knowle Events	Chair	
9.2	To approve a budget of £1,500 for the Parish Assembly, managed by the Parish Council's Business & Events Manager, funded from nominal 5010 – Parish Assembly	Chair	
10.	To consider a proposal to stop funding Wickham Parish Magazine and Knowle Post and divert the funding to a "Wickham and Knowle Parish Council Magazine" which is distributed to all Parish residents 4-6 times a year	Chair	
11.	To receive a draft budget monitoring report for 2024-25	Clerk	
12.	To approve the payments list for January, February and March 2025	Clerk	
13.	To note the final price of the Council's insurance policy which renewed on 8 th March 2025	Clerk	



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14.	To discuss making a recommendation for funding a trial of an Accredited Community Safety Officer (ACSO) for the Parish in 2025/26	Chair	
15.	To make a recommendation to Full Council to approve adding Natalie Kenward to the Lloyds bank mandate as a signatory	Clerk	
16.	Recent correspondence/ reports from meetings attended of relevance to this Committee	Chair	

Sophie Thorogood
Clerk and RFO to Wickham & Knowle Parish Council
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30th March 2025