



# Wickham and Knowle Parish Council

## Recreation Committee

**(Chair** Cllr Nic Holladay **Members:** Cllr Malcom Burt (Vice-Chair), Cllr Sheila Chambers, Cllr David Evans, Cllr Kathryn Holladay, Cllr Craig Manuel, Cllr Loraine Rappé, Cllr Ben Sawyers

Dear Committee Member

I hereby give you notice that a meeting of the **Recreation Committee** will be held at **Knowle Village Hall, PO17 5GR** on **Thursday 24<sup>th</sup> April 2025 at 7pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

*The meeting will be open to the public unless the Council directs otherwise. Meeting Papers are available on request from the Clerk, except where classified confidential.*

Agenda item	Title	Lead	Page
1.	To receive apologies for absence	Chair	-
2.	To receive declarations of interest on agenda items	Chair	-
3.	Public Session	Chair	-
4.	To approve the minutes of the meeting held on 27 <sup>th</sup> February 2025	Chair	
5.	To receive an update from the Glebe Working Party	GWP	
6.	To receive the Clerk's Action Plan and updates on matters arising	Clerk	
7.	To receive the Business Manager's Action Plan and updates on matters arising	Clerk	
<b>Knowle Village Hall</b>			
8.	To consider a request from the Village Café to purchase a new dishwasher for the kitchen.	Clerk	
9.	To approve the quote of £997 ex vat for the remedial work following the EICR of Knowle Village Hall. To be taken from budget code 8600 - KVH Repairs and Maintenance	Clerk	
10.	To receive an update on the tree works surrounding the Village Hall	Clerk	
<b>Wickham</b>			
11.	To receive an update on the replacement Wickham Recreation Pavilion project	Chair	
12.	To approve the tender documents for the replacement Wickham Recreation Pavilion	Chair	
13.	To approve a quote of £540 for a tree survey of Wickham Recreation Ground and Lysander Meadow. To be taken from budget code 4100 – Tree Surveys	Clerk	
14.	To approve a quote for works to the CCTV covering the tennis courts. To be taken from budget code 3320 - Tennis Clubhouse maintenance	Clerk	
15.	To receive an update from the working party on the review of the Tennis Club agreement and agree the terms of the new agreement	Chair	
<b>Mill Lane</b>			
16.	To receive an update on the Mill Lane project, including the consultation plans	Chair	

<b>Other</b>			
17.	To receive an update on the new Grounds Maintenance contract	Clerk	
18.	To review the summer pitch maintenance plan for Knowle and Wickham pitches	Clerk	
19.	To consider and agree plan of work for the Lengthsman for 2025/26	Chair	
20.	Recent correspondence/ reports from meetings attended of relevance to this Committee	Chair	

**Sophie Thorogood**  
**Clerk and RFO to Wickham and Knowle Parish Council**  
[clerk@wickhamparishcouncil.org](mailto:clerk@wickhamparishcouncil.org)  
**16<sup>th</sup> April 2025**