



Wickham and Knowle Parish Council

Finance Committee

(**Chair:** Cllr Craig Manuel **Members:** Cllr Robert Broad, Cllr David Evans, Cllr Kathryn Holladay, Cllr Nic Holladay, Cllr Loraine Rappé)

Dear Councillors

I hereby give you notice that a meeting of the Finance Committee will be held at **Knowle Village Hall, PO17 5GR on Thursday 26th June 2025 at 8.00pm**. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The meeting will be open to the public unless the Council directs otherwise. Meeting Papers are available on request from the Clerk unless classified as Confidential

Agenda item	Title	Lead	Page
FIN25/001	To elect a Vice-Chair of the Committee	Chair	-
FIN25/002	To receive apologies for absence	Chair	-
FIN25/003	To receive declarations of interest on agenda items	Chair	-
FIN25/004	Public Session	Chair	-
FIN25/005	To approve the minutes of the meeting held on 3 rd April 2025	Chair	
FIN25/006	To receive an update from the Clerk on matters arising	Clerk	
FIN25/007	To consider grant applications from the following organisations, to be funded from nominal 5000 - Grants:	Chair	-
	• Homestart - £1,300	Chair	
FIN25/008	To consider a proposal to stop funding Wickham Parish Magazine and Knowle Post and divert the funding to a "Wickham and Knowle Parish Council Magazine" which is distributed to all Parish residents 4-6 times a year	Chair	
FIN25/009	To discuss funding options for the Neighbourhood Plan for 2025/26 due to the withdrawal of the Locality Scheme	Chair	
FIN25/010	To approve the payments lists for April and May 2025	Clerk	
FIN25/011	To receive a budget monitoring report for April and May 2025	Clerk	
FIN25/012	To note the budget for the new .gov.uk domain name project, to be funded from General Reserves	Clerk	
FIN25/013	To approve a budget for the Knowle Cemetery project to be funded from Knowle Grounds Maintenance earmark reserve	Chair	
FIN25/014	To approve a budget of maximum £4,000 to complete a Land Management Nitrate Plan for the Knowle S106 agreement, to be funded from General Reserves	Chair	
FIN25/015	To consider quotes for a new Parish Council marquee for events to be funded from General Reserves	Chair	
FIN25/016	To consider quotes for a new PA system for Knowle Village Hall, to be funded from nominal 8800 - Furniture	Chair	
FIN25/017	To consider quotes for Internal Audit for 2025/26 financial year and make a recommendation to Full Council to appoint a new Internal Auditor	Clerk	

FIN25/018	To consider options for diversifying the Council's savings accounts across multiple Financial Services Compensation Scheme licences and agree the associated mandates	Clerk	
FIN25/019	To review the rent for the Wickham Community Tennis Club for the 2025/26 financial year and make a recommendation to Full Council	Chair	
FIN25/020	Recent correspondence/ reports from meetings attended of relevance to this Committee	Chair	-

Sophie Thorogood
Clerk and RFO to Wickham & Knowle Parish Council
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22nd June 2025